

**COMPTE RENDU DEFINITIF DE LA REUNION DU CONSEIL D'ADMINISTRATION DE
L'APEEE DE BRUXELLES III-IXELLES
28 avril 2015**

La réunion a débuté à 20 H10 Bd. du Triomphe, 135 - Mezzanine des Professeurs sous la présidence de Patrick Mc Cutcheon.

ALBERS Ronald (RA)	MARQUARDT Stephan (SM)
BENABDERRAHMANE Hayet (HB)	MARTIN ALONSO Elena (EMA)
BUSQUETS Luis-Carlos (LCB)	MC CUTCHEON Patrick (PMC)
CHARLAT Joanna (JCH)	PAPADOPOULOS Anastassios (AP)
CHRAYE Hélène (HC)	REICHOW Holger (HR)
FITCH Keir (KF)	SAURA-MORENO Maria (MSM)
HRUBY Tomas (TH)	SHOTTER Fiona (FS)
KLOOTS Rob (RK)	SKERRA Verena (VS)
	TORIJANO MONTERO Javier (JTM)

Excusés :

DIAMANTARAS Komninos (KD) qui donne procuration à Hélène CHRAYE (HC)
LAKE Rosita (RL) qui donne procuration à Hélène CHRAYE (HC)
TURNER Jo (JT) qui donne procuration à Fiona SHOTTER (FS)
VAN VLIET Hubert (HVV) qui donne procuration à Ronald ALBERS (RA)
<u>Absents :</u>
JESLINKOVA Eva (EJ)
KURRER Christian (CK)
WESTERHOF-LOEFFLEROVA Andrea (AWL)
WEIN Robert (RW)

Observatrice: Jocelyne Poupé

1. Agenda

The agenda was adopted with agreement that at the next meeting generous time be allocated to the discussion of pedagogical issues.

2. Approval of the Minutes of the Meeting of 24/03/2015

The report of the previous meeting was adopted with a modification based on a proposal of the canteen working group.

3. Election Bureau and Board Secretary

The election again postponed as no board members expressed an interest in this position.

4. Financial results

Board members received the financial results for APEEE for the first trimester of 2015. The head of the working group of Finance advised that at the next meeting of Board a detailed analysis of the financial results of the APEEE would be prepared.

5. IT audit and on-line enrolment

The board discussed the report of the IT audit. This identified weaknesses.

NB: Une partie de ce document n'est pas accessible sur le site pour des raisons de confidentialité et en conformité avec les règles de l'APEEE sur l'accès à ses documents.

Several members appreciated the report because of the need to stabilize the ICT environment within the APEEE. The board agreed to act on the recommendations of the audit.

The report also referred to the full on-line inscription. Some Board members expressed the view that in this area the company has not sufficient experience. Regarding on-line inscription of the APEEE individual services it was agreed in order to implement a system for on-line inscription, it is necessary to launch a call for tender which terms of reference should be based on the expressed needs of the individual sectors should specify their needs for online inscription. Individual sectors were invited to express these needs to AP.

6. Canteen

SM reported that the new Canteen Convention was signed between APEEE and school. The essential modifications reflect that the commitment is mainly of a consultative nature with most operational decisions taken by the APEEE.

Regarding the feasibility study on the possible introduction of a self-service system in the pupil's canteen, 3 offers had been submitted by the deadline. The board was informed of the composition of the selection committee, which should choose the most advantageous offer (2 representatives of the working group for the canteen and treasurer of the APEEE + APEEE staff responsible for the canteen as non-voting member of the Commission). The evaluation report should then be submitted to the Board for approval.

The board was informed that parents representing 15 pupils expressed interest in availing of the possibility to enrol their pupils for lunch on Wednesdays. This relatively low number may underestimate real level of demand as other parents, who might be interested, have made other arrangements for Wednesdays. A representative of the Working Group on canteen informed that canteen will be open to all students in the school year 2015/2016 and enrolment for lunch will already include this option.

SM reported on the level of non-payers for lunch. More detailed information and the responses will be presented in the next board meeting.

7. Periscolaire

No discussion.

8. Springfest

AP reported on the preparations for Springfest and advised of the commitment of the school to utilise any profit from Springfest for good causes. Members of the Board will be informed on this.

9. AOB

The chair reported that an agreement has been reached in the case of the litigation with the former APEEE director.

Fin de la séance : 22H50

Prochain CA: **mardi 26 mai 2015 à 20 H précises.**