

**COMPTE RENDU PROVISOIRE DE LA REUNION DU CONSEIL D'ADMINISTRATION DE
L'APEEE DE BRUXELLES III-IXELLES
20 JANVIER 2015**

La réunion a débuté à 20 H Bd. du Triomphe, 135 - Mezzanine des Professeurs sous la présidence de Patrick Mc Cutcheon.

ALBERS Ronald (RA)	MC CUTCHEON Patrick (PMC)
BENABDERRAHMANE Hayet (HB)	PAPADOPOULOS Anastassios (AP)
BUSQUETS Luis-Carlos (LCB)	REICHOW Holger (HR)
DIAMANTARAS Komninos (KD)	SAURA-MORENO Maria (MSM)
FITCH Keir (KF)	SHOTTER Fiona (FS)
HRUBY Tomas (TH)	SKERRA Verena (VS)
JESLINKOVA Eva (EJ)	TURNER Jo (JT)
KLOOTS Rob (RK)	VAN VLIET Hubert (HV)
KURRER Christian (CK)	WEIN Robert (RW)
LAKE Rosita (RL)	WESTERHOF-LOEFFLEROVA Andrea (AWL)
MANZANO BAENA Laura (LMB)	

Excusés :

MARQUARDT Stephan (SM) qui donne procuration à Patrick MC CUTCHEON (PMC)
CHARLAT Joanna (JCH) qui donne procuration à Anastassios PAPADOPOULOS (AP)
CHRAYE Hélène (HC) qui donne procuration à Komninos DIAMANTARAS (KD)
<u>Absents :</u>
TORIJANO MONTERO Javier (JTM)

Secretary : Laura Manzano Baena / Observatrice : Poupé Jocelyne

1. Approval Draft Agenda

PMC proposed and it was agreed to depart from the agenda in order start with the point on IT Governance and give the word to the representative of point.be, the company running the enrolment systems for the APEEE in Uccle and Laeken.

2. IT Governance

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- 3. Approval of the agenda:** Approved with the change of starting with point.be presentation and discussion on IT Governance, followed by reduction of the time devoted to APEEE priorities and devote the time to discussion on security. Transport will not be discussed. Request to add discussion under "Any other business" a question related to the (excessive amount of) information published on-line by the school concerning school trips. Approved as it falls under security issues. Also approval of request by RW to inform CA on the new calendar for 2015-16.

4. **Approval of minutes of previous CA** with additions requested by SM in writing
5. **Online registration/IT Governance:**

Brief summary by AP on the history of the online registration system, which follows up previous work by Pavel Borkovec and information requests to APEEEs Uccle and Laeken. AP considers point.be system to be the safest as previously tried and both Uccle and Laeken are satisfied. System already presented to the services of the APEEE Ixelles. Need of final decision by CA on whether to continue with the implementation of the system or look for other options. Need of previous assessment of specific needs for point.be or any other company to get a serious estimate of costs and time-line. Suggestion in the previous board meeting (8/1/2015) of the need of an IT audit of APEEE needs by an independent company prior to any decision on payment for an assessment of APEEE Ixelles needs and arrangements to point.be. No clear indication of why Uccle decided to decide on point.be.

A series of questions were prepared by AP to be decided upon by CA. It was decided to have first an assessment of needs prior to any binding decision.

DECISION: RK offers to conduct an evaluation of the needs of the APEEE that would not take more than 2 days and will provide a written assessment of the current situations and needs. Deadline early February 2015; with those identified needs binding offers can be asked from providers.

Need to have a final decision on the provider by 15 March 2015 if the process is to be in place for September 2015.

6. Pedagogy

- Upcoming meeting of the steering group of the European Schools in Brussels (24/2/2015). Need to reassess the APEEE position on the use of infrastructure to present on that meeting.
- RW presents a summary of the situation: overcrowding continues, decision on Berkendael after previous refusal by the Board of Governors of opening a 5th school with EN and DE sections.
- No school wants to keep Berkendael (nursery and primary school only) as an annex to their school. Uccle is currently using it for having 600 pupils whose building is being reformed (reforms scheduled to finish Sept 2015 but delays foreseen) but does not want to make it a permanent arrangement as any new pupils would eventually have to be integrated in Uccle.
- Berkendael remains underused (plans for 200 pupils for 1.000 potential places) – may prevent decisions on overcrowding on the other schools.
- Need of clear plan to make use of potential new buildings – proposal of CK for using Berkendael to absorb excess pupils from different sections throughout all schools on an ad hoc basis for nursery and primary, which will then join Ixelles for the secondary. KF expresses interests in thinking outside the box and points out dangers of creating sections which are not going to have sufficient demand. HR warns of the need of taking into account the flexibility CK's proposed solution demands from parents.
- RW stresses the current insecurity of any solutions regarding Berkendael as so far it is available to the European Schools on a yearly basis. Creation of new language sections halted for the lack of availability of Berkendael on the long run. RW points out the risk that implementing an ad hoc solution only affecting Ixelles that would solve overcrowding there would make Ixelles perfect target to host new section(s) – thus reversing gains.

- Interest in continue exploring the possibility of opening a secondary school only (possible complementing Berkendael as nursery and primary school). One possible solution is the campus solution; a second is regrouping sections at different schools. Possible campus especially attractive for Ixelles because of proposed location of campus. Moving of sections only possible if it entails regrouping because of improvements from a pedagogical sense but requires consent of those directly involved.
7. **Priorities:** Send priorities to HR by email. Most proposals similar to previous year, HR proposes to conduct such a round on a two-year basis.
 8. **Security:**
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 9. **Review of the statutes:** AP asks for feedback of the document circulated and asks for feedback before the 26/2/2015. Questions on the interpretation of the current articles and their results. Internal rules adopted 2006 for the CA. Another interim report of the work of the WG on 26/2/2015.
 10. **Treasury:** Positive results for the 1st quarter. Accounts to be circulated by email to CA members and the WG on finance will discuss it and inform the CA in February.
 11. **AOB:**
 - MSM: **NB: Une partie de ce document n'est pas accessible sur le site pour des raisons de confidentialité et en conformité avec les règles de l'APEEE sur l'accès à ses documents.**
 - Decision: PMC will raise the issue directly and quickly with Mr. Pino
 - RW: School calendar 2015/16. Proposal: school year ends on Friday 1st July (8th July impossible due to some S7 university enrolments) and May week holiday becomes 5/10 May. Possible to finish school on 5th June if it doesn't conflict with enrolments so as to have a full week in May. PMC suggests raising it in future school board of administration meeting in a week.

Fin de la séance : 22H55

Prochain CA: **mardi 24 février 2015 à 20 H précises.**