

REUNION DU **1er Mars** 2016 / MEETING OF **1st March** 2016

CA 14/2016

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**COMPTE RENDU PROVISOIRE DE LA REUNION DU CONSEIL D'ADMINISTRATION DE L'APEEE DE BRUXELLES III-
IXELLES
1 MARCH 2016**

La réunion a débuté à 20 H Bd. du Triomphe, 135 - Mezzanine des Professeurs sous la présidence de Anastassios Papadopoulos.

Présents / Excusés / Absents:

ALBERS Ronald (RA)	FITCH Keir (KF)	MARTÍN ALONSO Elena (EM)
BARRY Geraldine (GB)	GEORGIANNAKIS Georgios (GG)	NOMDEN Koen (KN)
BENABDERRAHMANE Hayet (HB)	HRUBY Tomas (TH)	PAPADOPOULOS Anastassios (AP)
BOUCHERON Agnès (AB)	JESLINKOVA Eva (EJ)	REICHOW Holger (HR)
CASTELLANO FUENTES Maria José (MC)	KLOOTS Rob (RK)	SAURA MORENO Maria (MS)
COATES Simon (SC)	KROUSTALIS Ioannis (IK)	TURNER Jo (JT)
DIAMANTARAS Komninos (KD)	LAKE Rosita (RL)	WEIN Robert (RW)
EGGERS Barbara (BE)	MARQUARDT Stephan (SM)	ZARIFOPOULOU Fani (FZ)
FENECH Catherine (CF)		
<u>Secrétaire:</u> Jocelyne Poupé		

Agenda point	Discussion/Conclusion	Suivi / Follow-up	Responsable / Responsible
1. Approbation de l'ordre du jour / Approval of the draft agenda	Approuvé		
2. Approbation du compte-rendu de la réunion du 16 février 2016 / Adoption of the minutes of the previous Board meeting on 16 February 2016	Adopted with some modifications.		
3. Echange des vues sur l'organisation Springfest 2016 (en présence de la coordinatrice Mme Martine Steenhouwer) / Exchange of views on 2016 Springfest organisation (in presence of the parents' coordinator, Ms Martine Steenhouwer)	<p>(with the presence of Mrs Martine Steenhouwer (MS))</p> <p>KD: APEEE account works under the APEEE legal entity and rules.</p> <p>RA considers that the APEEE takes the whole risk and liability in case something goes wrong in an event that is a common project with the school.</p> <p>KD: that is why we have MS and the convention and that is what has happened in the last 4-5 years. Convention is on hold for the moment.</p> <p>AP: upcoming meeting with Mr Radhuber – debrief will be sent by mail. Pre-inscription possible, given the exceptional security concerns. Financially, the main problem is the different VAT regime.</p> <p>MS: took steps for a more environment-</p>	<p>The convention will be discussed when the school gives feedback.</p> <p>MS will continue her work on the SF.</p>	KD/MS

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	<p>friendly approach of the SF (eg wraps-cutlery in paper not plastic). Activities: for primary the same as last year: ponneys, clown, games. Secondary: students will try to create a huge flag. Any activity proposed should be budgeted. For all stands people on-the-spot have been found. Pricelist: everything should stay as last year, final confirmation expected.</p> <p>KD: any order has to be co-signed by the school (Radhuber) and APEEE (KD or MS or AP).</p>		
New point by MSM (CA 11/2016)	<p>On the day of the Springfest, the canteen will serve a cold meal to children in Nursery and P1-P2. Canteen responsible proposes for a decision the reimbursement of 3 Euros (equivalent to the non-incurred costs, i.e. food and table service) to students in P3 to S7 registered for the canteen on Friday instead giving them the equivalent of 5.15€ i.e. the average cost of a meal in Springfest tickets as it was done the two previous years. This just led to fund the Springfest while there were issues in distributing the tickets to the right students and still the</p>	<p>APEEE will reimburse 5.15€ to all children P3-S7.</p> <p>EXCO will prepare a general reimbursement policy for all sectors.</p>	SC/EXCO members

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	<p>canteen has to cover the fix costs of that day.</p> <p>TH: the general reimbursement policy should be decided by the CA.</p> <p>KD: if we reimburse 3€ we may give the impression that the rest is benefit to the APEEE. Proposes to reimburse 5.15€, i.e. the full amount.</p> <p>AP: decision needs to be taken on SF after the discussion (reimbursement of 3€ or 5.15€). Apart that, the EXCO should elaborate a general reimbursement policy for all sectors.</p> <p>The proposal for a reimbursement of 3 euros was rejected. The Board decided to reimburse 5,15 Euros.</p> <p>Result of the vote: 8 for 3€, 11 for 5.15€.</p>		
4. Points d'information / Information points			
a. Nouvelles du Comité exécutif / News from the Executive Committee	No meeting took place before the CA.		
b. Résultats du Comité consultatif pédagogique du 23 février 2016 -	<p>23/02/2016 meeting.</p> <p>- Interparents meeting in London: J. Charlat</p>		

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Inscriptions 2016 / Results of the Educational Advisory Committee of 23 February 2016 - 2016 enrolments	<p>will represent.</p> <ul style="list-style-type: none"> - Meeting with OIB on security (pick-up of children after Periscolaire). - First look on the outcome of enrolments. Very high number of children already enrolled. Proposal (SG written proposal to members of Board of Governors) to modify the enrolment policy now – criticised. RW would request all sections to ask their members of the BoG not to take any position before DE and AT express their opinion. 		
5. Approbation du nouveau logo sur les documents de l'APEEE / Approval of the new logos on CA, CE and PC documents	<p>AP: l'intention est d'avoir une distinction et numérotation interne des documents.</p> <p>Three types of documents should exist: CA, EXCO, EAC. Two comments received: logo looks like Bxl V so should be modified, APEEE Ixelles should be bigger and in colour and CA/EXCO/EAC in smaller below.</p> <p>RK: the back-up of the website is crucial and needs to be immediately. AP accepts to discuss it.</p> <p>CA recognises the competence and responsibility of RK. RK will contact JP to</p>	AP will come back with a modified proposal.	AP

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	get the information on the website and see what needs to be done further.		
6. Approbation du projet d'avis de vacance pour le nouveau poste du personnel / Approval of the draft vacancy notice for a new APEEE staff member (CA 6/2016 REV 1)	<p>SC introduces the final vacancy notice agreed by the EXCO.</p> <p>KN: participation in APEEE CA meetings requires flexibility in hours and this should be mentioned. 30 hours per week may not look attractive. Flemish should be turned into Dutch.</p> <p>Conclusion: CA approves the vacancy notice with the modifications agreed.</p>	<p>SC will add phrase on flexibility. Change Flemish into Dutch. Working hours will be left open.</p> <p>EXCO will approve the costs of publication should there be need. Vacancy will be published next week.</p> <p>EXCO will decide on the composition of the selection committee. Non EXCO members should express their interest to SC before 10 March.</p>	SC/EXCO/all interested.
7. Echange des vues sur le projet du règlement intérieur du CA / Exchange of views on the draft Internal Rules of the Board (CA 4/2016 REV 1)	<p>AP: almost all comments received were taken on board. Members should continue reflecting and giving comments to AP.</p> <p>Financial rules: the text is complicated and far from perfect. Members could try to make it simpler. AP considers that more external scrutiny is necessary. That is why the internal rules propose further actions by the accountants and auditors.</p> <p>Discussion followed where members made</p>	<p>AP will gather all comments. Deadline: Tuesday 8 March 2016</p>	AP/all members

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	comments on parts of the text.		
8. Approbation de la liste des groupes de travail / Adoption of the list of working groups (CA 8/2016 REV 1)	<p>RW: OIB group goes out of EAC. No working group on interparents. Ethos and violence prevention groups could also go out of the EAC. New groups: reform, baccalaureate issues, teacher-related issues, primary issues, school trips, language issues (L2, L3, SWALS, quality of language teaching etc), well-being.</p> <p>AP: organisation chart will be updated, including the new groups proposed by the EAC, send to the school for confirmation of their participants and finalise in April.</p>	AP/JP will update the list.	
9. AOB	Document with upcoming meetings of CA and EXCO given by AP. 15/03/2016 will be a special meeting, given that Mr Brtnik and Mr Radhuber will be present.		
	<p>Civility week (CA 12/2016): In order for all stakeholders to become aware and strive for better human relations. A certain awareness raising could be done.</p> <p>FZ: the idea was that one member of the CA takes the lead and since this falls mostly under communications EJ should maybe be</p>	EXCO will discuss and come back to the CA on the issue.	Members of EXCO

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	<p>the one.</p> <p>CA takes note of the suggestion and delegates the EXCO to set down the process.</p>		

Fin de la séance : 22h40

Prochaine réunion du CA prévue pour le: **15/03/2016 à 20h00.**