

**ECOLE EUROPEENNE BRUXELLES III - EUROPEAN SCHOOL BRUSSELS III  
ASSOCIATION DES PARENTS - PARENTS' ASSOCIATION  
REUNION DU 24 MAI 2016 / MEETING OF 24 MAY 2016**

**Doc. Numéro / Number  
CA 26/2016**

**COMPTE RENDU PROVISOIRE DE LA REUNION DU CONSEIL D'ADMINISTRATION DE L'APEEE DE BRUXELLES III-  
IXELLES  
24 mai 2016**

La réunion a débuté à 19h20 Bd. du Triomphe, 135 - Mezzanine des Professeurs sous la présidence d'Anastassios Papadopoulos.

**Présents / Excusés / Absents:**

ALBERS Ronald (RA)	<b>FITCH Keir (KF)</b>	MARTÍN ALONSO Elena (EM)
<b>BARRY Geraldine (GB)</b>	GEORGIANNAKIS Georgios (GG)	NOMDEN Koen (KN)
BENABDERRAHMANE Hayet (HB)	HRUBY Tomas (TH)	PAPADOPOULOS Anastassios (AP)
<b>BOUCHERON Agnès (AB)</b>	<b>JESLINKOVA Eva (EJ)</b>	REICHOW Holger (HR)
CASTELLANO FUENTES Maria José (MC)	KLOOTS Rob (RK)	<b>SAURA MORENO Maria (MS)</b>
COATES Simon (SC)	<b>KROUSTALIS Ioannis (IK)</b>	<b>TURNER Jo (JT)</b>
DIAMANTARAS Komninos (KD)	LAKE Rosita (RL)	<b>WEIN Robert (RW)</b>
EGGERS Barbara (BE)	MARQUARDT Stephan (SM)	ZARIFOPOULOU Fani (FZ)
<b>FENECH Catherine (CF)</b>		
<u>Secrétaire: Jocelyne Poupé</u>		
<u>Participations extraordinaires / Observateurs: M. Jacky Materna (gérant des activités périscolaires), M. Dimitri Panousos (Secondary Students' Committee representative), Mme Eva Rehakova (représentant des SWALS)</u>		



<b>Agenda point</b>	<b>Discussion/Conclusion</b>	<b>Suivi / Follow-up</b>	<b>Responsable / Responsible</b>
<b>1. Approbation de l'ordre du jour / Approval of the draft agenda</b>	The draft agenda was approved.		
<b>2. Approbation du compte-rendu de la réunion du 19 avril 2016 / Adoption of the minutes of the previous Board meeting of 19 April (CA 21/2016)</b>	CA 21/2016 was approved with some deletion of the text under point 6.		AP
<b>3. Echange des vues avec les représentants du comité des élèves / Exchange of views with Students' Committee representatives</b>	The secondary students' representative presented the key points of concern at the end of this school year. He put forward some requests for necessary material (such as printers, micro-wave oven and water fountains). The ensued discussion covered, <i>inter-alia</i> , anti-drugs' policies and addressed the best way to improve communication among stakeholders. Students were requested to deliver their views and to contribute to the ongoing review of APEEE policies in the different sectors.	Close cooperation will continue and include the school management. New students' representatives (to be elected in September) will be invited to one of the next Board meetings in September/October 2016.	All
<b>4. Points d'information par les vice-présidents / Information points from the Vice-Chairs</b>			VPs
a. Nouvelles et décisions du Comité exécutif / News and decisions of the Executive Committee (EXCO 6/2016)	See EXCO 6/2016.		SC
b. Résultats du Comité consultatif pédagogique et du Conseil supérieur / Results of the Educational Advisory Committee and of the Board of Governors	Reporting by RW based on PC 018/16.		RW



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<b>5. Echange des vues avec le gestionnaire des activités périscolaires - Nouvelle convention avec l'école - Points à adopter pour la politique du secteur pour l'année scolaire 2016-2017 / Exchange of views with the extracurricular operation manager - New Convention to be signed with the School - Points for adoption in view of the 2016-2017 policy in the sector</b>	<p>Mr Materna, the operation manager, and Ms Lake presented the state of preparations for next year enrolments (starting on 6 June 2016, at 10 pm) and provided an overview of the proposed activities.</p> <p>The adoption of the new Convention by the Board was postponed for the next meeting.</p>	The draft Convention will be distributed to all Board members prior to the next meeting.	RL
<b>6. Evaluation de Springfest 2016 / 2016 Springfest assessment</b>	<p>The approval of the new Springfest Convention (CA 5/2016 REV 2) was confirmed. The text is ready for signature.</p> <p>Some Board members expressed their unhappiness about the lack of available food for Primary pupils and requested an early planning for next year.</p> <p>The Springfest Financial Officer (KD) referred to an estimated deficit, which could be well within the margins agreed by written procedure in April 2016.</p>	The precise financial statements of 2016 Springfest and the list of projects to be financed in 2016/2017 will be presented at the Board meeting in September 2016.	KD / MS
<b>7. Adoption des propositions sur les voyages scolaires P5 - LII en 2016-2017 / Adoption of proposals for P5 - LII school trips in 2016-2017 (CA 22/2016)</b>	<p>The Board agreed to the organisation of the proposed by the School LII EN/DE trips for P5 pupils.</p> <p>Several Board members expressed concerns and strong reservation against the proposed destination in France, especially because of its long distance and of the multiple transport means / combinations needed.</p>	The Board's position will be notified to the Deputy Director for Primary/Nursery.	AP
<b>8. Adoption de la politique de la future</b>	Initial discussion on the draft policy, which seeks	A new version (together	SC



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<b>politique des remboursements / Adoption of the future reimbursement policy (CA 23/2016)</b>	to codify, make transparent and streamline varied practices to a very large extent without though harmonising them across sectors.	with the new policy on procurement and payments) will be circulated for adoption at the Board meeting in June.	
<b>9. 2015 IT Advensys audit - Adoption des recommandations pour la mise en œuvre / Adoption of recommendations for implementation</b>	RK made precise suggestions for the provision of a new firewall, switches and server.  The Board mandated RK, GG and Jacky Materna to put forward a commonly agreed proposal for implementation for the next meeting in June.		RK/GG/JM
<b>10. Echange des vues sur la nouvelle politique de personnel / Exchange of views on the new staff policy (CA 24/2016)</b>	The draft staff policy was presented to Board members and it was followed by a brief discussion on the staff situation in one sector. The objective of the proposed staff policy is to ensure an agreement within the Board on the future HR arrangements on the basis of the establishment of a new post of an Administrative Office Manager by the General Assembly in January 2016; while keeping in mind the need for renegotiation of the Work Regulation (règlement de travail) signed in 2011. It was stated clearly that the fulfilment of new APEEE needs (e.g. the provision of e-services and streamlined communication across the sectors), the lack of appropriate HR tools existing in other private and public organisations (notably updated job descriptions, annual evaluation on the basis of smart (and measurable) objectives, training as well as the provision of extra incentives for motivated and over-performing staff) would require overhaul of the	The discussion will continue at the next Board meeting on 21 June 2016 with a view to its possible adoption in September.  The draft staff policy was communicated to all staff members prior to the 24 May Board meeting, while a consultation meeting will take place on Tuesday, 14 June 2016. Staff will provide subsequently any further comments on the preliminary draft.	AP / SC



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	status quo.		

Fin de la séance : 22.45 h

Prochaine réunion du CA prévue pour le: **21/06/2016 à 19h00.**