



European School Brussels III

APEEE

General Meeting

3 February 2020



Agenda

7.00 pm

Adoption of the draft agenda

7.05 pm

Alumni Europae Network

7.15 pm

President's Report

7.30 pm

Financial Report

8.00 pm

***Approval of the
2018/9 financial accounts, of
the 2019/20 budget including the
annual family fee and discharge***



Agenda

8.15 pm

***Presentation of the annual report
per sector – Q&A – Communication/IT
presentations***

9.40 pm

Approval of the General Report

9.45 pm

Presentation of the candidates

10.00 pm

Votes

10.05 pm

***Draft General Assembly Decision No 1
- Amendment to the Statutes
(deletion of Article 11(7)) –
submitted by the Board***



Agenda

10.20 pm

Discussion and approval of draft motion 2 - submitted by the Board

10.35 pm

Discussion and approval of motion 3 – submitted by Board members

10.50 pm

Discussion and approval of motion 4 – submitted by Board members

11.05 pm

Discussion and approval of motion 5 – submitted by EN section Board members and class reps

11.20 pm

Announcement of the results

11.30 pm

End of the General Meeting



Alumni Europae ASBL

3 February 2020 – APEEE BXL III General Meeting





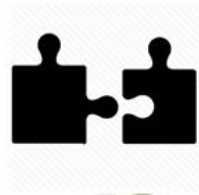
Alumni Europae Key Facts

- Founded in 2011
- Merge with Euresco in 2013 to become the only pan-ES alumni association
- Run by volunteers and survive through donations
- 4400 members (50,000 former students)
- 5600 likes on Facebook

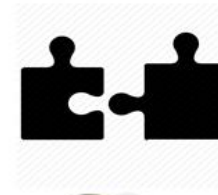




Alumni Europae Goals



Connect



Identify



Support

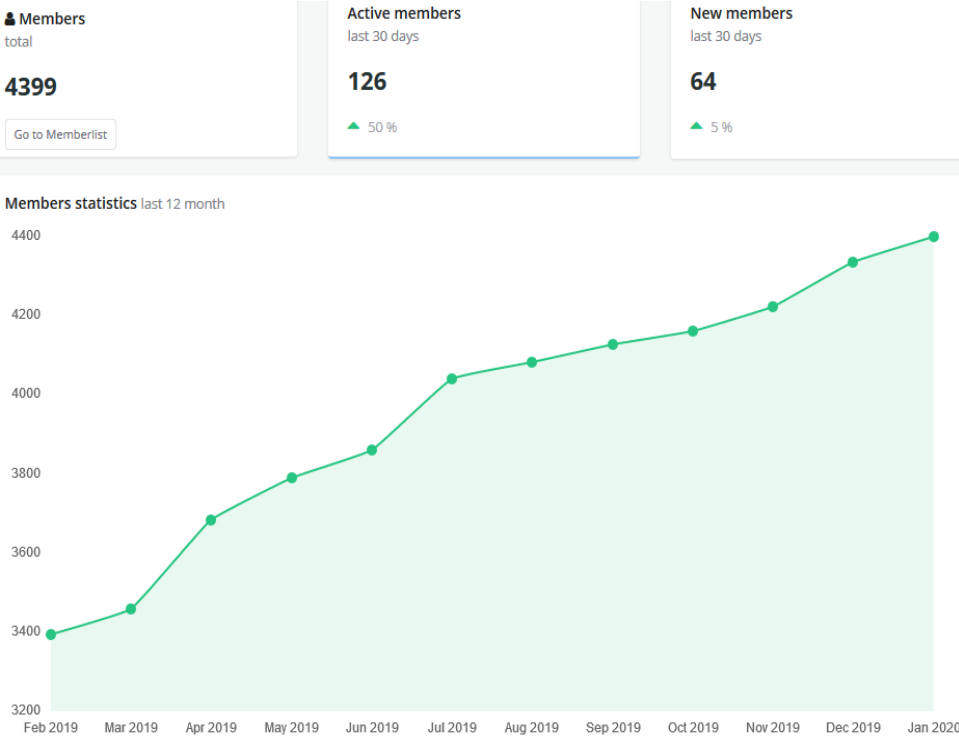


Promote



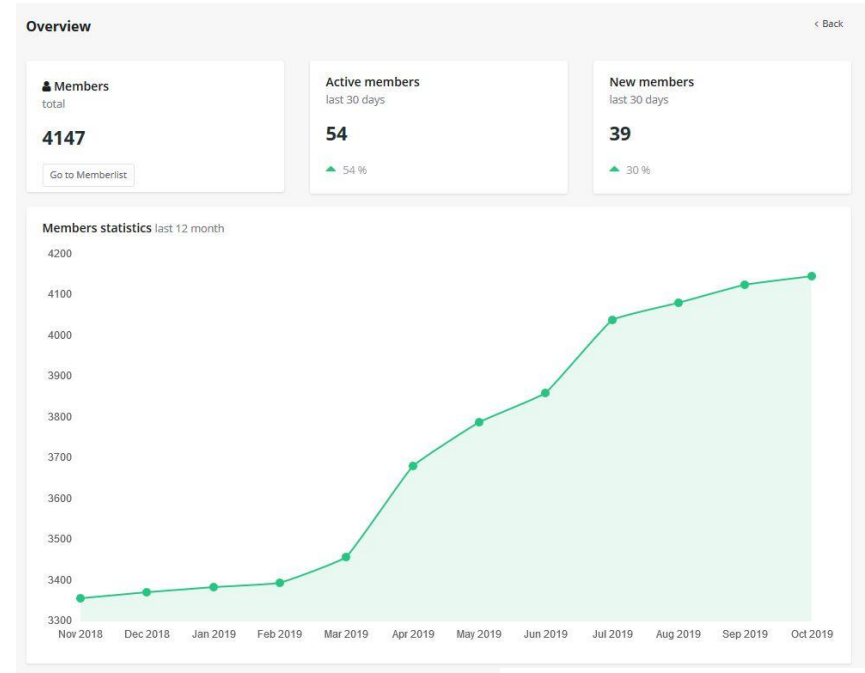


Connect





Connect





Today we are **3 763**,
tomorrow thousands more !



SUMMARY:

Brussels and Brexit: Education in a United Europe and Losing the Roots in Politics. Why Choose Brexit?

By Reinhold Ziegler

Guy Janaway's comments on Le Monde's recent article (20 January 2019) on the threat of Brexit on the Europa School in Culham

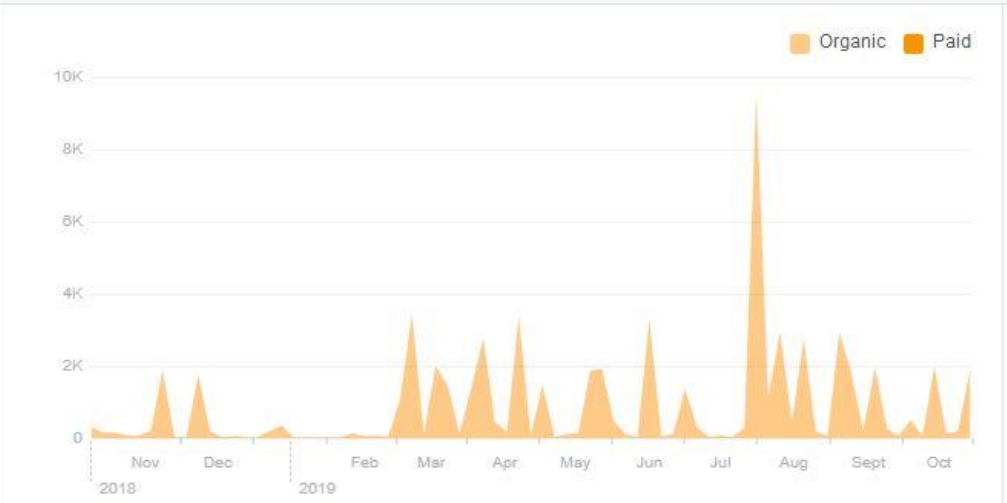
By Guy Janaway



Connect

Post reach

The number of people who had your Page's posts on their screen. This number is an estimate and may not be precise.



Total Page Likes as of Today: 5,501





Local Chapters

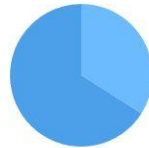




Identify

Members

Gender



♂ 1410 (34%) ♀ 2728 (66%)

Countries

Belgium **853**
United Kingdom **494**
Germany **483**
[Show all](#)

Cities

Brussels **486**
London **212**
Munich **115**
[Show all](#)

Graduation year

2018 **478**
2016 **383**
2015 **260**
2012 **189**
[Show all](#)

Education and work

Education

University Of Cambridge **6**
Maastricht University **5**
University College London **4**
University **4**
Université Libre De Bruxelles **4**
[Show all](#)

Company

European Commission **4**
National Health Service **3**
Allen & Overy LLP **2**
APR Applied Pharma Research **1**
Lycée Du Nord Wiltz **1**
[Show all](#)

Company location

Brussels **13**
Copenhagen **5**
Brussels, Belgium **4**
Munich **3**
Aachen **3**
[Show all](#)





Support



Maximilian Quick July 25, 2019 - 10:14

Hey fellow Europeans!

I am currently responsible for the opening of new markets at Sortlist, an exiting tech scale up company with offices already in 6 countries that connects businesses with marketing and communication agencies around the world.

Our next market is going to be Germany, and we're therefore looking for Sales enthusiasts and a Country Manager. It goes without saying that it represents a big opportunity joining a well-established scale up now, but with a fresh new market. You could be part of the founding team launching Germany.

Have a look in depth at our job offers here:

- Business Developer for Germany

<https://sortlist.breezy.hr/p/33f2f508792201-business-developer-german-speaking>

- Country Manager for Germany

<https://sortlist.breezy.hr/p/519038a34adf01-country-manager-germany>

If you're interested, please contact me on maximilian@sortlist.com and don't hesitate to share if you know someone that fits the profiles!

Cheers.

Reply



Fernando Sendra Arquiola June 20, 2019 - 10:02

In case you're planning to study, you're studying or you've studied at Durham University, University College Dublin or University College Cork, can you provide me with your references to talk about your experience?

Best regards, Fernando Sendra Arquiola.

Reply





Promote

alumni europae

POLITICAL DEBATE

WHICH EUROPE FOR EUROPEAN YOUTH ?

From the reality of Brexit to the threat of a nationalist takeover, Europe is going through an existential crisis. Through this debate, the association of former students of the European schools, Alumni Europae, would like to highlight the visions of candidates to the European elections for Europe's youth

PLANNED PARTICIPANTS FROM

PS MR ecolo CDV civico Volt NVA

16 MAY 2019
18:00 > 21:00

Alumni Europae is organising a political debate with Belgian candidates for the European elections at a European school in the heart of Brussels in order to discuss their political vision for Europe's youth.





Euro Alumni Day

- Event planned for Autumn 2020
- Ursula von der Leyen planned as Key note speaker
- Celebrating ES Alumni successes

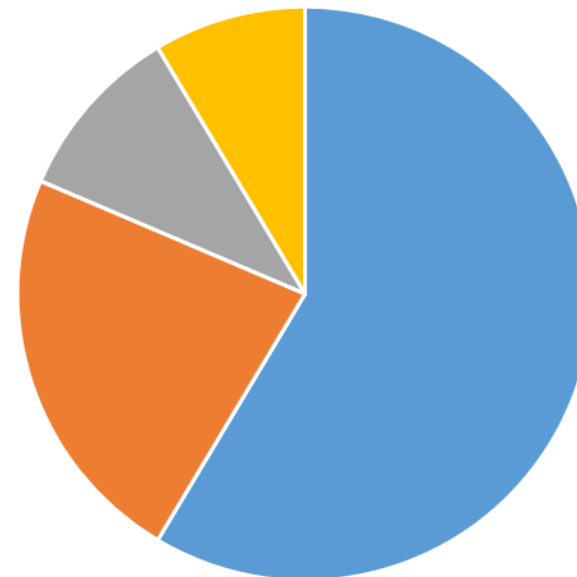




Survey

- Goal of 5000-10000 respondents
- From autumn 2020 to 2021
- Location + CV
- Value of Bac
 - For university
 - For life
- Successes
- “Europeanness”

Diplomas achieved



■ Bacc ■ MA1 ■ MA2 ■ PHD





To do list

- Transmitting the good word
 - Parents and children
 - Colleagues
- Moral support
 - Bureau central, schools, APEEE, EC/EP
- Financial support
- Use of the association





PRESIDENT'S REPORT -

Tassos PAPADOPOULOS (7.15 - 7.30 pm)

INTERNAL ORGANISATION

- Smooth Board functioning and transparency
- Staff management plan completed
- Prevention and Safety Officers
- Financial and Investment Plans
- BackOffice, new website and new IT applications
- Staff well-being and motivation

Plans for 2020:

- Clear segregation of duties of staff in finance
- Letters of delegation for managers
- Revised system of evaluation for extracurricular monitors and bus attendants
- Continuation of the review of the Statutes and RoP
- External RSM audit in October 2020



PRESIDENT'S REPORT -

Tassos PAPADOPOULOS (7.15 - 7.30 pm)

SCHOOL ORGANISATION

- Safe business continuity albeit transitions in management
- Ambitious Annual and Multi-annual School Plans
- Excellent start of the school year – Vigilance for replacements
- Support for the sufficient financing of needs through the School's budget
- EEB3 Financial Committee
- Improvements in hygiene and safety
- Variety and support to School projects (TEDx, MUN, Rhetoric, ...)

School-inclusive policies in 2020 on:

- Anti-bullying
- Specific Guidelines on SEN
- Internal communication
- Evening events
- Framework Convention School – APEEE, including the transfer of responsibilities (OIB)
- Efficient use of space
- Common access policy in Brussels Schools



PRESIDENT'S REPORT -

Tassos PAPADOPOULOS (7.15 - 7.30 pm)

OUR APEEE EXTERNAL RELATIONS

- Approval of the 5th School on 31 January 2020
- We won the battle regarding the Arts-Loi temporary building – kept our school united
- Discussions at the highest political level on the overcrowding situation, well-being at schools and sufficient financing over the 2021-2027 MFF period
- Excellent cooperation with the Commissioners in charge of European Schools, contacts with MEPs and with the EU institutions' Staff Committees and Trade Unions («Action Plan»)
- Further improvement of inter-APEEE «common spirit»

Plans for 2020:

- Continue efforts at all levels with an equal determination
- Engage in a multi-level dialogue regarding the functioning of the 5th School in 2021



FINANCIAL – ACCOUNTANTS' REPORT

Results 2018/2019: *Negative outcome €-77,329.59 against €-65,175.87 budgeted*

Being income of:

- **€ 5,785,601.56**

Against expenditure of:

- **€ 5,862,931.15**

The results for 2018-19 can also be summarised as follows:

Budgeted result: **-65,175.87**

Increase in income in relation to that budgeted: **48,167.41**

Increase in expenditure in relation to that budgeted: **60,321.13**

Result: **-77,329.59**

The final result includes a Provision for the Transport Sector of € 96,000 (86,000 of which was not originally budgeted for).



FINANCIAL – ACCOUNTANTS' REPORT

CONSOLIDATED ASSETS AND LIABILITIES SITUATION AS AT 31/08/2019

ASSETS

<i>Tangible fixed assets:</i>	41,798.68
<i>Stocks:</i>	22,584.48
<i>Short-term credits:</i>	81,353.48
<i>Liquid funds:</i>	2,913,700.92
<i>Prepayments and deferred charges:</i>	6,111.10
	3,065,548.66

LIABILITIES

<i>Capital stock:</i>	2,207,298.62
<i>Provisions:</i>	96,310.97
<i>Short-term debts:</i>	186,560.07
<i>Deferred income:</i>	575,379.00
	3,065,548.66



FINANCE – TREASURER'S REPORT OUTCOME 2018-19

In real terms the APEEE's budget for 2018-19 showed a benefit of € 19K against a budget of € -65K. Sectors results are summarised as follows:

- 1. The canteen sector: benefit of €925.23 against a forecast Budget of €+14,676.23.*
- 2. The transport sector: benefit of €3,154.39 against a forecast budget of €-23,560.22 (mostly due to fewer ALE costs).*
- 3. The extra-curricular activities sector: deficit of €-26,554.05 compared to a forecast deficit of €-45,649.09 (mostly due to less Monitor costs).*
- 4. The general affairs sector: benefit of €10,485.99 compared to a forecast deficit of €-10,642.79 (due to the departure of the I.T. assistant mid-way through the year).*
- 5. The Springfest event produced a profit of €7,956.40 (SF19 Report issued separately).*
- 6. The Student Account remained balanced as planned, no profit, no loss. Details below.*
- 7. Payments from the APEEE's Social Fund amounted to €3,527.65*



FINANCE – TREASURER's REPORT BUDGET 2019-20 Highlights

- 1. Forecast deficit of €-255k due to increased costs and staff salaries*
- 2. In Nov 2019 the Board voted to implement a pay rise (1 step increase) for all staff from Dec 19. The staff have not received a payrise (over and above the legal annual indexation) for 8 yrs.*
- 3. The new APEEE Financial Assistant started in Oct 2019*
- 4. The APEEE's financial reserves will be invested in a Managed Investment Portfolio, while short term access to part of our reserves will remain available to fund School / APEEE Projects (see next slide)*



FINANCE – TREASURER's REPORT BUDGET 2019-20 Highlights

In order to re-invest some of our reserves into School/Apeee the following projects are currently receiving active consideration through the auspices of the joint School/APEEE Financial Committee:

- ☐ *refurbishment of the cafeteria (ground floor)*
- ☐ *coverage of the entrance of the Primary D building (playground)*
- ☐ *refurbishment / development of the School Theatre*
- ☐ *installation of fixed canopies around the school grounds to make better use of outdoor spaces*
- ☐ *installation of outdoor seating*
- ☐ *more bicycle racks*
- ☐ *conversion of the canteen into self-service*

Excluding the canteen self-service project the total estimated costs of these ideas is projected to be around €400k



GENERAL ASSEMBLY 2020

***AGREED-UPON PROCEDURES ENGAGEMENT
IN CONNECTION WITH FINANCIAL
STATEMENTS***

FACTUAL FINDINGS REPORT TO THE BOARD

Our Procedures (1/3)

We have performed the procedures agreed with the Board in our mission letter dated March 18th, 2019, signed for approval the same day, and enumerated below, with respect to your association financial statements as at August 31st, 2019, including the financial statements, section by section, presented in appendix.

Our engagement was undertaken in accordance with the International Standard on Related Services (ISRS) applicable to agreed-upon procedures engagements.

The procedures were performed solely to assist the Board in evaluating the validity of the two following documents:

- Balance sheet of the year 1/9/2018 to 31/08/2019; for a total of EUR 3.065.548,66
- Consolidated income statement – School year 2018-2019, the lost of the exercise is EUR 77.329,59

Our Procedures (2/3)

An analysis of the AISBL financial capacity to continue its activity within a minimum of one year ;

If the AISBL accounting and yearly financial statements have been established in accordance with the legal and regulatory requirements applicable in Belgium, including :

- registration without delay, in a faithful and complete manner and in order of dates of all operations;
- keeping the accounting books in such a way as to guarantee their material continuity as well as the regularity and irreversibility of the entries;
- compliance of revenue recognition;
- the completeness and suitability of the charges;
- the existence and valuation of assets;
- the completeness and valuation of the liabilities;
- the conformity of the accounting years cut-off;
- the conformity of the underlying evidences;

Our Procedures (3/3)

- **the compliance and respect of the evaluation rules;**
- the consistency of the evaluation rules from one year to the next or the justification of the changes;
- the respect for internal prerogatives and the conduct of identified conflicts of interest;
- the adequacy of the expenses with the budgets;
- the consistency of the financial statements with the decisions of the Board;
- the compliance of accounting data with data from other operational softwares;
- if we have obtained all the information and explanations required;
- if we are not aware of transactions or decisions taken by the AISBL that are in breach of the law on the non-profit or the statutes, except in special circumstances for which the Board has taken the required measures.

Our significant factual findings (1/3)

We have not found evidence that could affect AISBL's financial capacity to continue its activity within a minimum of one year;

We did not find evidence of **significant** deficiencies in:

- the registration without delay, in a faithful and complete way and in order of dates of the operations.
- the keeping of the accounting books so as to guarantee their material continuity as well as the regularity and irreversibility of the entries.
- compliance with revenue recognition, **except for Student and Springfest sections, whose revenues have been recognized on the cash basis and not on accrual basis. This results in completeness risk.**
- completeness and suitability of the charges, **except for Student and Springfest sections, whose charge have been recognized on the cash basis and not on accrual basis. This results in completeness risk.**

Our significant factual findings (2/3)

- The existence and value of assets-
- completeness and value of liabilities.
- conformity of the accounting years cut-off.
- the conformity of the underlying evidences, **except for the Student and Springfest sections, some accountant documents are not compliant with the legal and regulatory requirements applicable in your association.**
- compliance with and respect of the evaluation rules.
- the consistency of the evaluation rules from one year to the next or the justification of the changes.
- We have not found evidence that could affect the respect of internal prerogatives and the conduct of identified conflicts of interest. **However the size of the organization and the staff number lead to some deficiencies in the segregation of duties.**

Our significant factual findings (3/3)

- We have not noticed any elements likely to affect the adequacy of the expenses with the budgets, **except for the Student and Springfest sections where some expenses are not associated with preliminary purchase orders.**
- We have not noticed any elements likely to affect the consistency of the financial statements with the decisions of the Board.
- We have not found any evidence that could affect the compliance of accounting data with data from other operational softwares.
- We have obtained all the information and explanations required.
- We are not aware of any transactions or decisions made by AISBL that are in breach of the law on the non-profit organization or with the statutes, except in special circumstances for which the Board has taken the necessary measures and **except for the publication in the Moniteur belge of the mandates of some of your directors.**

Additional comments

- Other findings, not material, were presented on 10 December 2019 to the Board
- Because the above procedures do **not** constitute either an **audit or a review** made in accordance with International Standards on Auditing (ISA Norms) or International Standards on Review Engagements (ISRE Norms), we do not express any assurance on your association's financial statements as at August 31st, 2019.
- Had we performed additional procedures or had we performed an audit or review of the financial statements in accordance with International Standards on Auditing or International Standards on Review Engagements, other matters might have come to our attention that would have been reported to the Board.

THE POWER OF BEING UNDERSTOOD

AUDIT | TAX | CONSULTING



Votes

8.00 – 8.15 pm

Approval of the 2018-2019 accounts

Discharge of Board members and of the accountant

Approval of the budget for 2019-2020

Approval of the annual APEEE membership fee for 2020-2021

Approval of the prolongation of the mandate of the accountant



Agenda

8.15 – 8.30 pm

Pedagogical affairs
(Koen NOMDEN)

8.30 – 8.40 pm

Communication –Website
(Yvonne Stausboll)

8.40 – 8.55 pm

Questions ?
(after these presentations)



Educational affairs (Koen NOMDEN) 8.15 – 8.30 pm

Bodies active in the educational area

- Secondary Education Working Group
- Primary/Nursery Education Working Group
- Working Group on “Prevention of Violence, Well-being, Drugs and Addiction at school”
- The Educational Advisory Committee
- School Administrative Board
- School Advisory Committee
- Secondary Education Council
- Primary and Nursery Education Council
- Central Enrolment Authority for European Schools
- Inter Parents



Main issues across levels

New school management

Recruitment of teachers

Whole school Inspection 2018

Future of the Brussels European Schools

2020-1 enrolment policy

Annual and multi-annual school plans

Educational support

Axado workshops

Learning to learn

Extended use of SMS



Primary/Nursery

School trips in P5 in primary

Transition from Primary to Secondary

Remixing of classes policy in Primary

Language Policy reform

Class fund arrangements & class level outings

Swimming classes

KIVA

Erasmus+



Secondary

New marking system

BAC issues

B-tests in Secondary

Choice of options in Secondary

Support to students' and teachers' projects

Work experience in S5

Foreign languages' exams

Communication between the school and parents



COMMUNICATION (Yvonne Stausboll) 8.30 – 8.40 pm

Presentation of the new website www.apee3.be





APEEE Website

- **Why a new website?**
 - Response to parents' feedback - user experience
 - Evolution of APEEE activities and services
 - Development of online tools
 - Improved website maintenance



- Transport Banner
- Contacts
- Main Menu / Easy Access to Services
- Latest News
- MyAPEEE



LATEST NEWS

General Assembly 2020
APEEE - 10 Feb 20

Webstreaming General Assembly
APEEE - 20 Jan 20

Launch of a new IT transport system on our school buses
Transport - 14 Jan 20

Read all news

Sign up for the newsletter

Please enter your email address in the field below and click subscribe

SUBSCRIBE





CONTACT

CONTACT

APEEE Office info@apeeeb3.be

Tel: 02 211 40 00 (**9AM - 12**)

Transport transport@apeeeb3.be

Tel: 02 211 40 03 (**10AM - 12**)

Extracurricular

periscolaire@apeeeb3.be

Tel: 02 211 40 04 (**10AM - 12**)

Canteen cantine@apeeeb3.be

Tel: 02 211 40 05 (**10AM - 12**)

IT HelpDesk

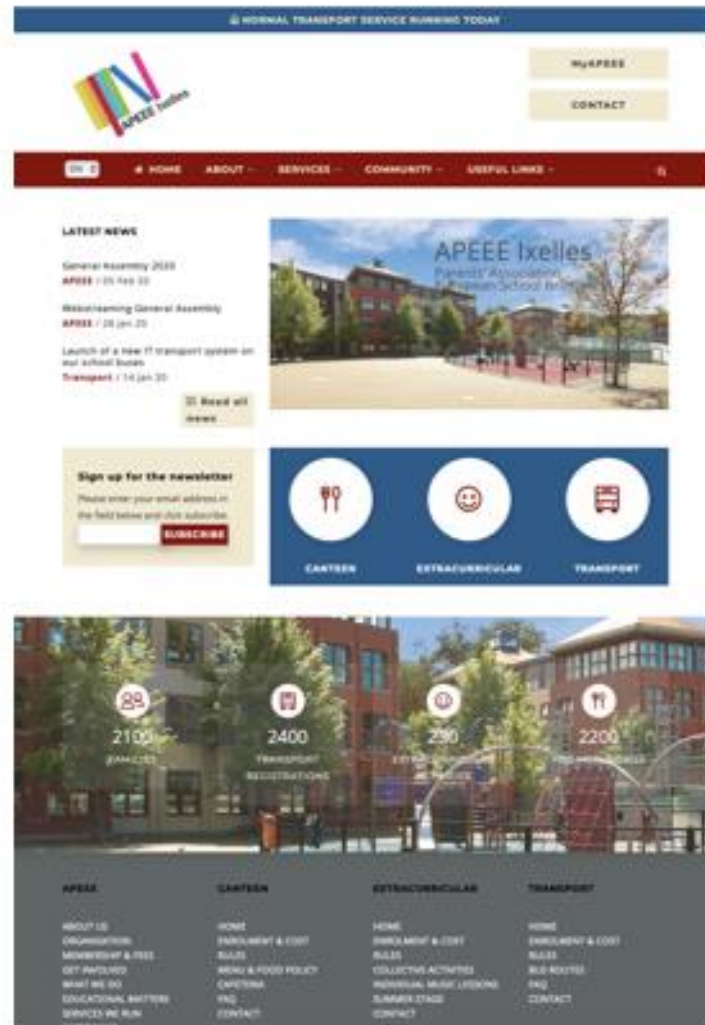
webmaster@apeeeb3.be

**Contact APEEE
Board**



- Transport Banner
- Contacts
- Main Menu
- Services - quick access
- Latest News
- MyAPEEE

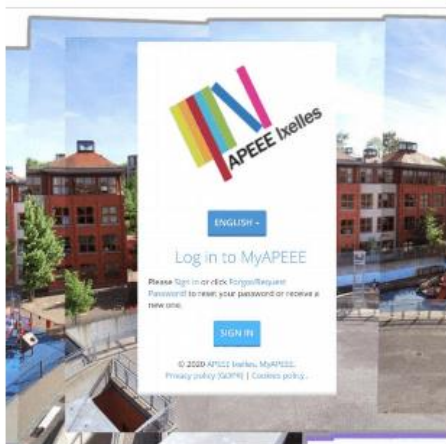
www.apeeeb3.be





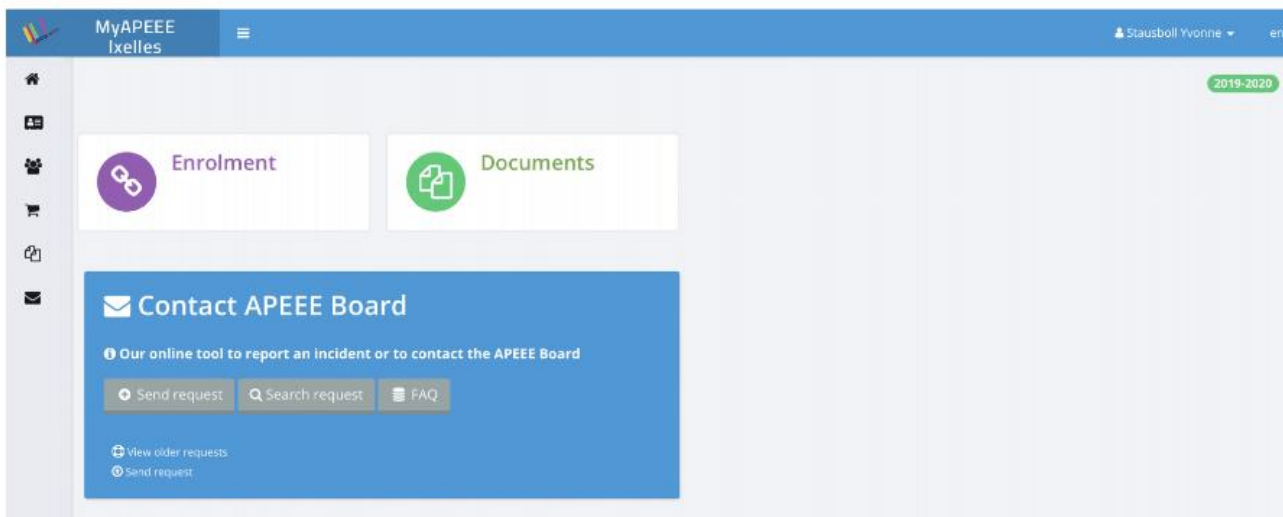
HOME ABOUT SERVICES COMMUNITY USEFUL LINKS				Q
CANTEEN	EXTRACURRICULAR	TRANSPORT	HOW TO ENROL	
HOME	HOME	HOME	HOME	
ENROLMENT & COST	ENROLMENT & COST	ENROLMENT & COST	ENROLMENT 19-20	
RULES	RULES	RULES	FAQ	
MENU & FOOD POLICY	COLLECTIVE ACTIVITIES	BUS ROUTES	TUTORIALS	
CAFETERIA	INDIVIDUAL MUSIC	FAQ		
CONTACT	LESSONS	CONTACT		
	SUMMER STAGE			
	CONTACT			

APEEE SERVICES Detailed Menu



MyAPEEE (intranet)

- **Access to APEEE Documents**
- **Other Services to be gradually introduced:**
 - Overview of Family Situation
 - Integration of Enrolment / Registration Platform
 - Top up of Cafeteria badge
 - E-shop (school projects)






Documents


Return to home

GENERAL ASSEMBLY

CONSULT



BOARD MEETINGS



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Documents

Return to Sections

General Assembly

2019-2020

2018-2019

2017-2018

2016-2017

Archives

▪ Agenda

▪ Election candidacy form

▪ Proxy Form

Meeting documents

▪ Annual report 2018-2019

▪ Financial report 2018-2019

▪ APEEE 2018/19 - Agreed-upon procedures report

▪ Motion No 5 on community spirit in IEB3

▪ Motion No 4 on the possibility to offer a lunch menu adapted to food allergies and intolerances

▪ Motion No 3 on measures on inclusion and special education needs

▪ Motion No 2 on new permanent posts

▪ Motion No 1 APEEE Board motion on the review of the Statutes

▪ Candidate Gerard PAYNE

▪ Candidate Carlo CHERALI

▪ Candidate Anastasios PAPADOPOULOS

▪ Candidate Nicole STYLIANDOU

▪ Candidate Koen NOMDEN

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48



A few more features

- WHOS WHO / CONTACT
APEEE Board
- OUR COMMUNITY

Springfest

School Exchanges

Sports Clubs

Students Projects

APEEE BOARD

The APEEE Board may be contacted [here](#) or by clicking on one of the images below.

 ANASTASSIOS PAPADOPOULOS APEEE PRESIDENT	 GERARD PAYNE Treasurer	 TOMAS HRUBY Secretary
 GERARD PAYNE VP Administration Acting	 KOEN NONDEN VP Educ. Affairs	 CATHERINE FENECH VP Communications vp_communications@apeee

FULL LIST APEEE MEMBERS

APEEE WORKING GROUPS

 JAKUB NICE Cardeen	 NICOLE STYLIANIDOU Extrac. Activities	 FANI ZARIFOPOULOU Transport	 VIOLA GRAS Nursery
 ELEANNA STERGIOULI Primary	 BARBARA EGGERS Secondary	 GERARD PAYNE IT	 AGNES BOUCHERON Well-Being



Agenda

8.55 – 9.05 pm

HORECA sector
(Jakub NICE)

9.05 – 9.15 pm

Transport
(Fani ZARIFOPOULOU)

9.15 – 9.25 pm

Extra-curricular activities
(Nicole Stylianidou)

9.25 – 9.40 pm

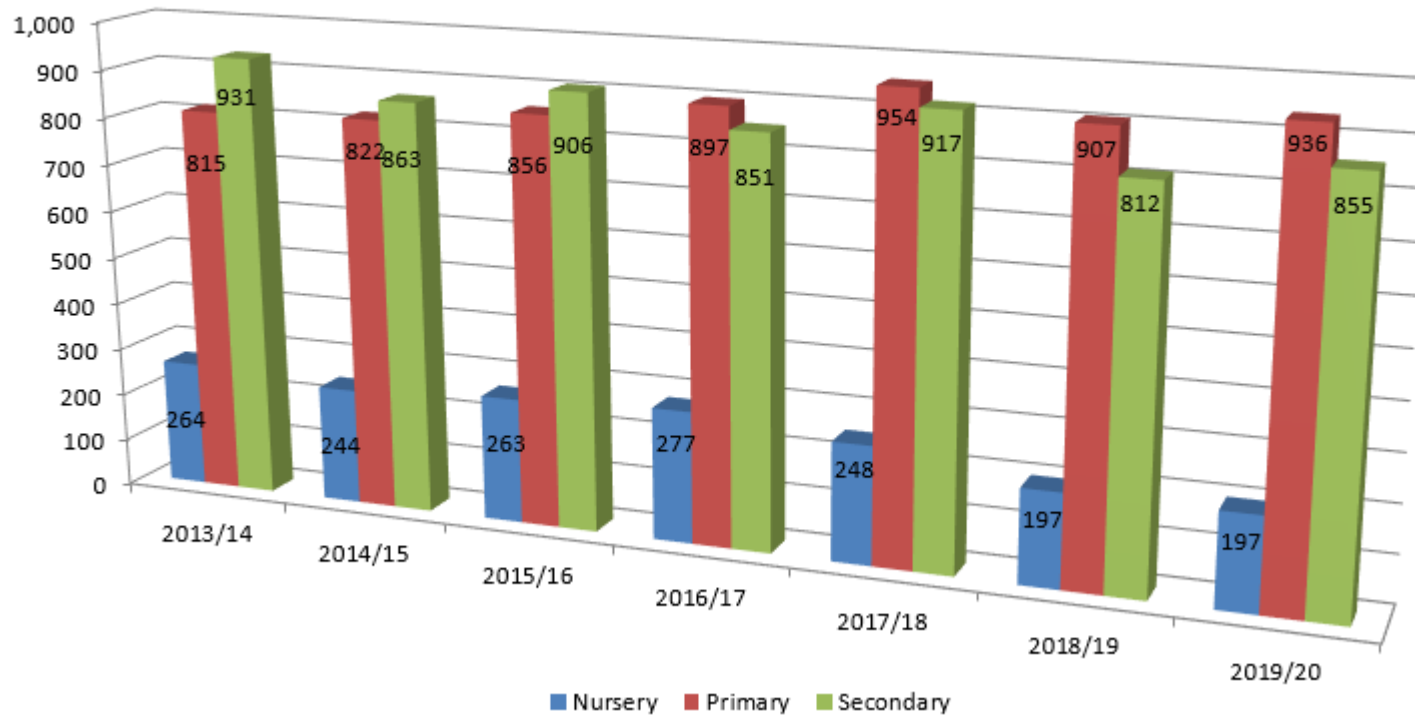
Questions ?



Canteen - basic figures



Annual enrolments

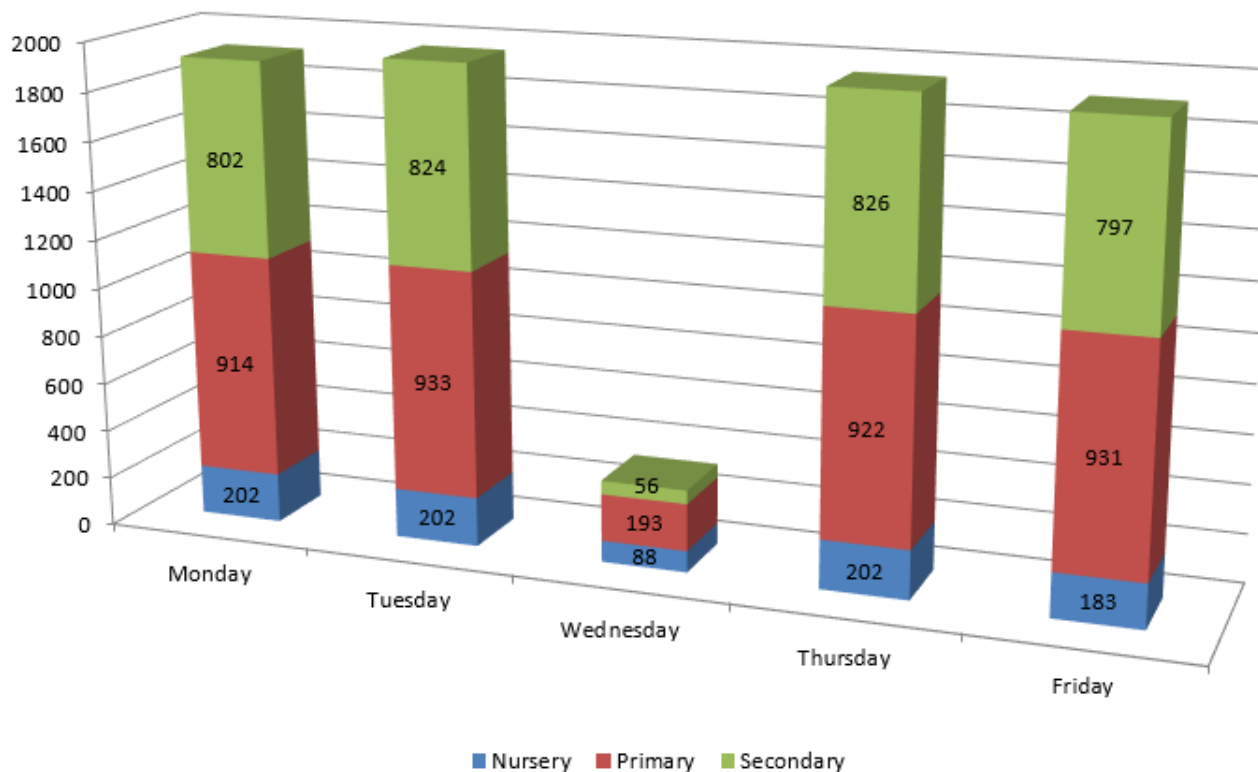




Canteen - basic figures



Enrolments per day

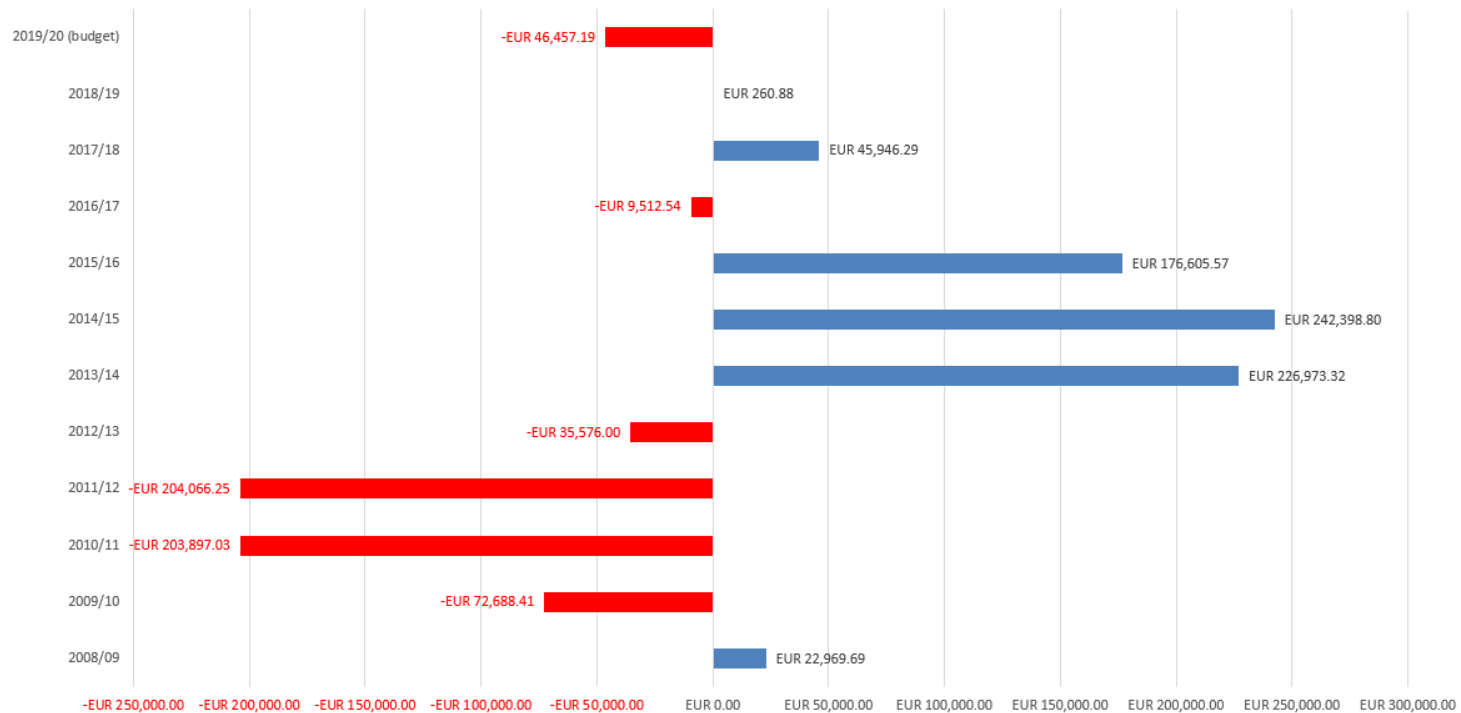




Financial results



Horeca financial results





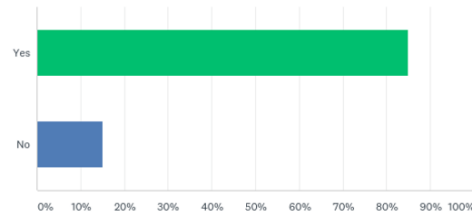
Teachers satisfaction survey June 2019



93 responses

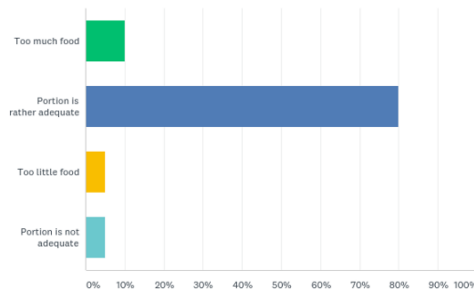
Q5: Are you aware of your tasks when having lunch with your class (see link to the task)?

Answered: 20 Skipped: 73



Q10: How are pupils from your class satisfied with the quantity of food served (portion size)?

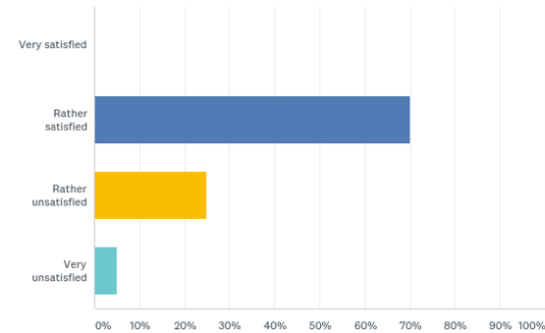
Answered: 20 Skipped: 73



Response rate 40.4%

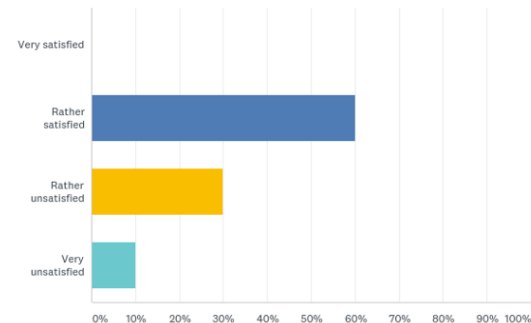
Q7: How do pupils from your class generally feel about the quality and taste of the food?

Answered: 20 Skipped: 73



Q11: How are pupils from your class satisfied with the vegetarian food served in the school canteen?

Answered: 20 Skipped: 73



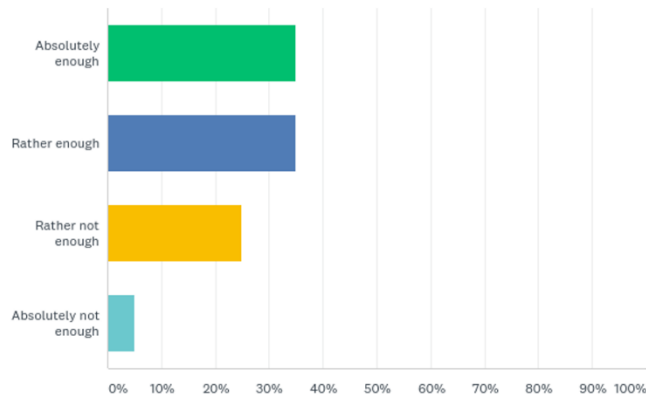


Teachers satisfaction survey June 2019



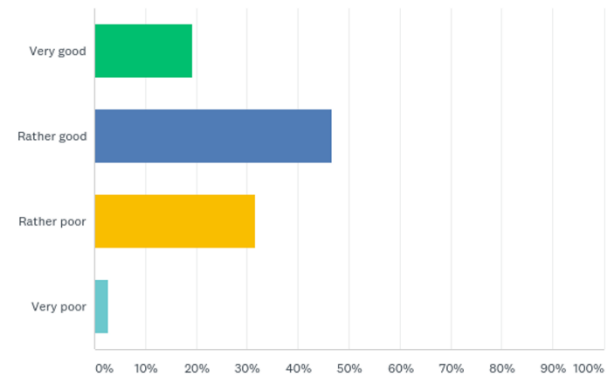
Q13: Pupils have around 25 minutes to eat, do you think it is enough?

Answered: 20 Skipped: 73



Q27: How would you rate the variety of the menu?

Answered: 73 Skipped: 20



Room for improvement?

Always...



Measures implemented 2018/19



- New HORECA Regulation
- Changes in the organisation: WE lunch, tartinistes, self-cleaning for secondary
- Revision of snacks menu (less sugar)
- Online charging of cafeteria badge
- Investments (sound, vegetables cutter)
- New staff members



On-going initiatives 2019/2020



- Organisation of the services (overcrowding, WE lunch)
- Reduction of canteen waste
- National cuisine day



- Cooking classes for nursery
- Meetings with parents





On-going initiatives 2019/2020



- New projects: cafeteria renovation, self-service



- Daily vegetarian offer
- Food allergies & intolerances
- New website, etc.

...but we want to hear also your suggestions...





HORECA sector

Canteen staff and Working Group canteen



**...always listening to
you and ready to
discuss with you...**



TRANSPORT sector (Fani ZARIFOPOULOU)

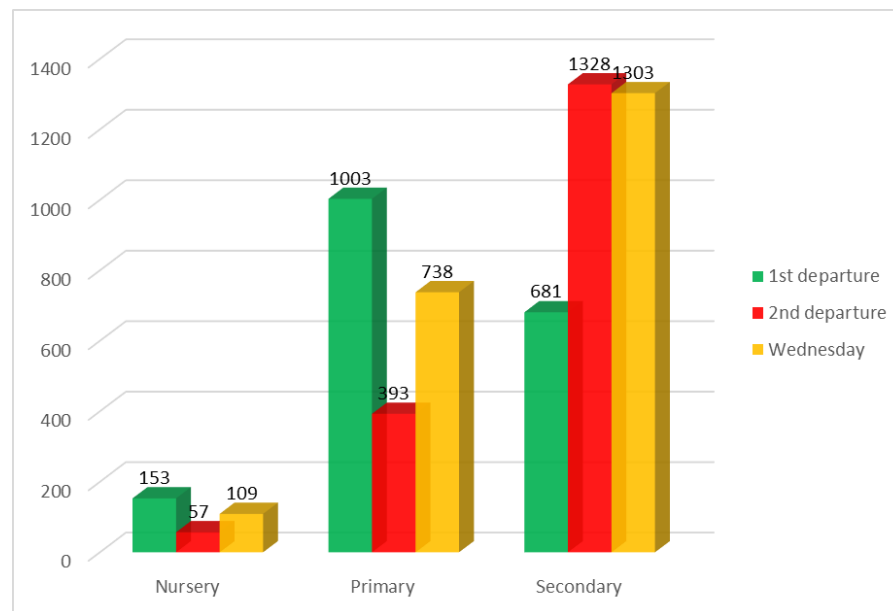
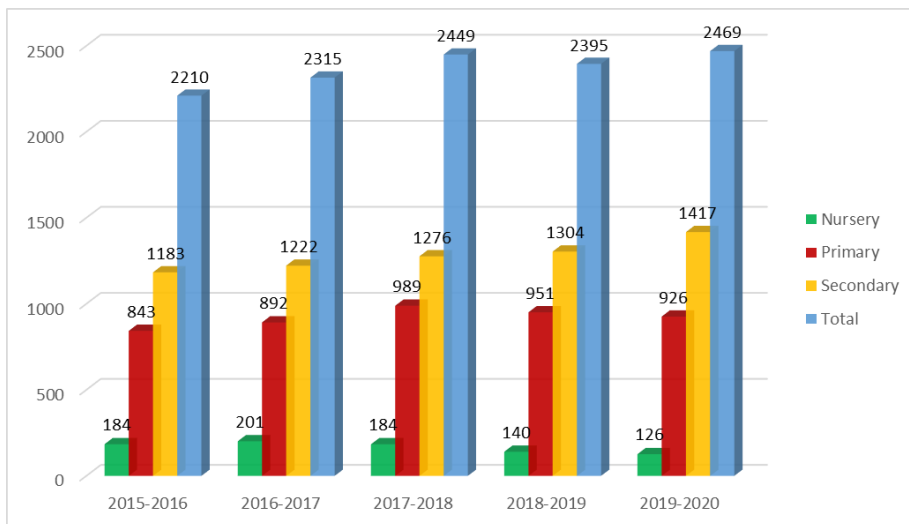


GENERAL INFORMATION / DATA

- 2.469 pupils enrolled
- 6 bus companies, specialised in school transport
- Morning – 53 buses
- Afternoon (on full days) 36 buses at 3.35; 26 buses at 4.30, Wednesdays 50 buses / Garderies: 8 buses
- 64 bus monitors (adults and upper secondary pupils), adults on afternoon buses used by MAT, P pupils
- 4 people in school parking
- APEEE Transport office: 3 staff members
- APEEE Working Group: 4 parent representatives
- Annual subscription fee: EUR 1.260 (as last year)
- 450 MAT/P pupils take 2nd departure after extracurricular activities



TRANSPORT sector (Fani ZARIFOPOULOU)





TRANSPORT sector (Fani ZARIFOPOULOU)



MAIN ACTIVITIES IN 2019:

- New IT Transport system – BusPresence application
- Daily operation of transport service – Very close cooperation with Transport Office, responsiveness to parents' requests
- Revision of bus routes – Continuous adjustments of routes, results of 2018 Transport satisfaction survey taken into account
- Environmental requirements for our service – New policy on the environmental standards of our buses in view of renewal of contracts.
- Security and safety – rigorous application of rules, focus on bus monitors
- Revision of Transport Regulation – Policy changes due to practical experience.



TRANSPORT sector (Fani ZARIFOPOULOU)



NEW "BUS PRESENCE" APPLICATION

- Developed in-house by APEEE IT manager.
- Launched on 7 January 2020, after months of scrupulous testing, for buses of the 1st departure (not for OIB centres or mini buses).
- Bus monitors: electronic check-in / check out operation for pupils taking the bus (use of APEEE tablets), possibility to signal delays or other problems.
- APEEE Transport Office: real-time, direct information on who is on which bus and the exact location of all our school buses (TV screen).
- Full compliance with GDPR rules and security requirements for protection of personal data.
- Future prospects of this application.








Bus Presence DA77/88

Dashboard

15 / 50

15:39:20

Search..









CHILD	BUS STOP	DAYS	LEAVE BUS	
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⌚ 16:23

⌚ Delay

↻ Update

✕ BACK

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✕ BACK



🕒 16:23

🕒 16:15 🚩 WEVERSESTEENWEG à la hauteur du n°127A

👤 0 / 1 +

🕒 16:23

🕒 16:17 🚩 NEGENBUNDERWEG/ WEVERSESTEENWEG

👤 2 / 3 -

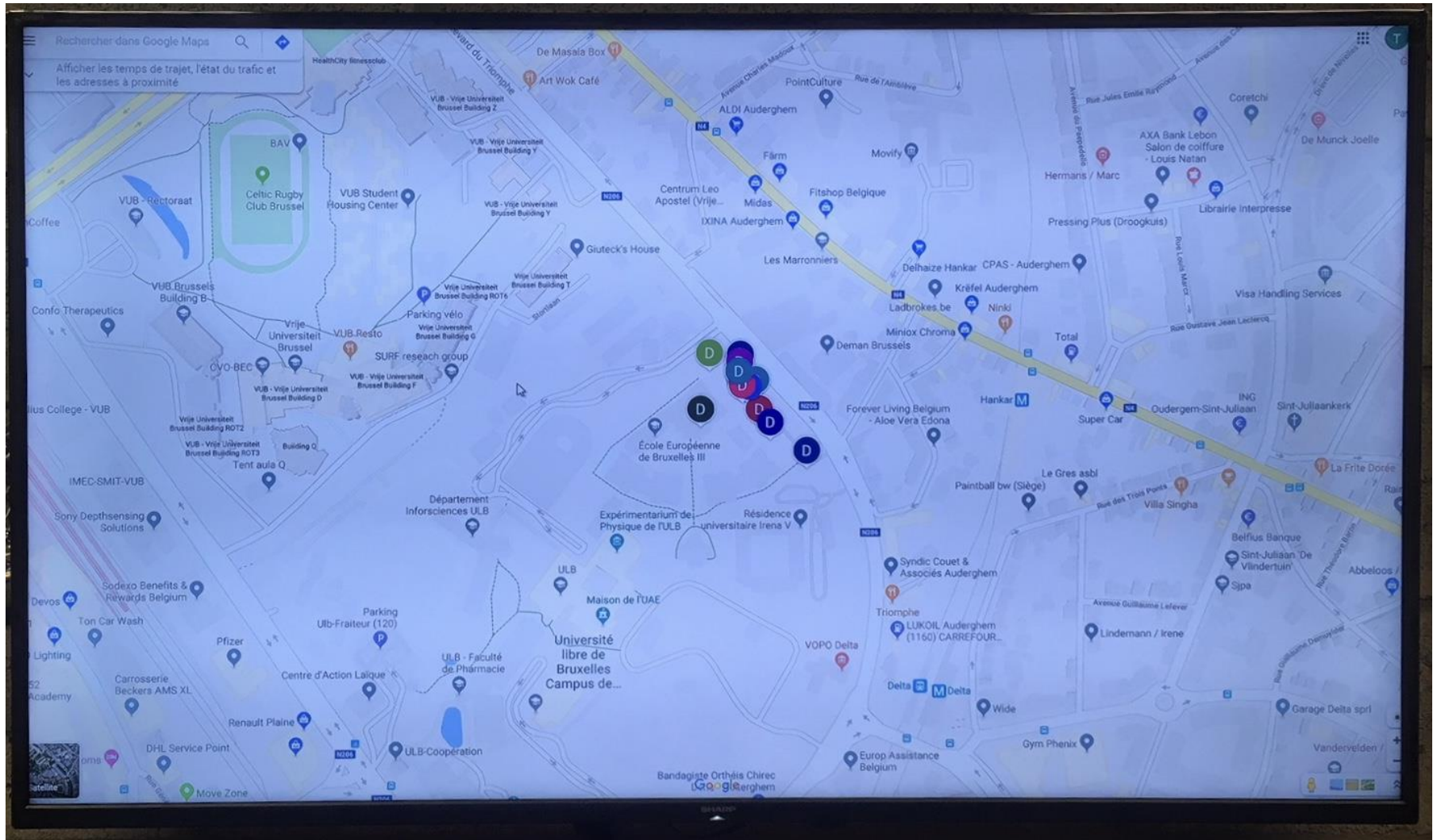
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🕒 16:23

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↻ Update

✕ BACK





TRANSPORT sector (Fani ZARIFOPOULOU)



MAIN PRIORITIES FOR 2020:

- **Redesigning the bus lines** – Task assigned to specialised external provider to optimise our existing network.
- **New contracts with bus companies** – Current contracts expire at the end of the school year. New lines and new environmental requirements for our school buses.
- **Emphasis on trainings** – Trainings for our staff by external experts, evacuation exercises for all pupils taking the bus.
- **Application of new regulatory framework** – Implementation of Transport Regulation; penalty system for bus companies.
- **Improve day-to-day functioning** of the service to the benefit of pupils, parents and school.
- **APEEE backoffice** – IT system for enrolments and management.



EXTRACURRICULAR ACTIVITIES sector (Nicole Stylianidou)



DATA / STATISTICS

- 1.186 pupils enrolled (school population: 3,104)
- 3,246 participations
- 274 activities
(peak attendance Friday pm, 90% from nursery & P1-P2)
- Summer Stage 2019 (for Secondary pupils)
 - > 100 participants in Sport & Art
 - 16 participants in Chinese Language & Culture
- APEEE Extracurricular office: 3 staff members (the new post is proposed to become a permanent one, draft Motion 2)
- APEEE Working Group: 6 parent representatives



EXTRACURRICULAR ACTIVITIES sector (Nicole Stylianidou)



MAIN ACTIVITIES IN 2019:

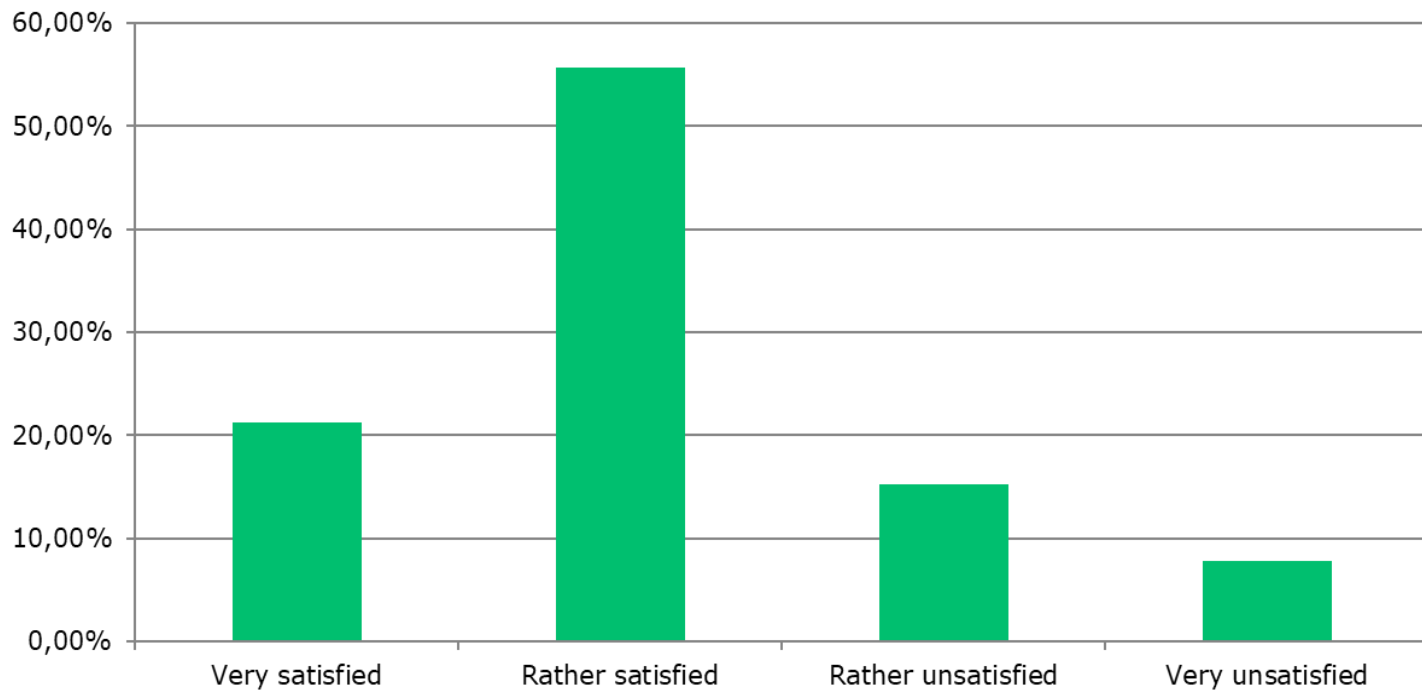
- **Extracurricular Activities Regulation** – single document consolidating all rules and procedures of the extracurricular activities sector / role of all actors involved
- **Complaints' database** – new tool to register complaints and other incidents
- **New activities – proposals from parents and novelties**
- **Summer Stage:** Sport & Art, Chinese Language & Culture
- **Extracurricular Activities Satisfaction Survey**



EXTRACURRICULAR ACTIVITIES sector (Nicole Stylianidou)



Are you satisfied with the registration process for the extracurricular activities? (230 answered)

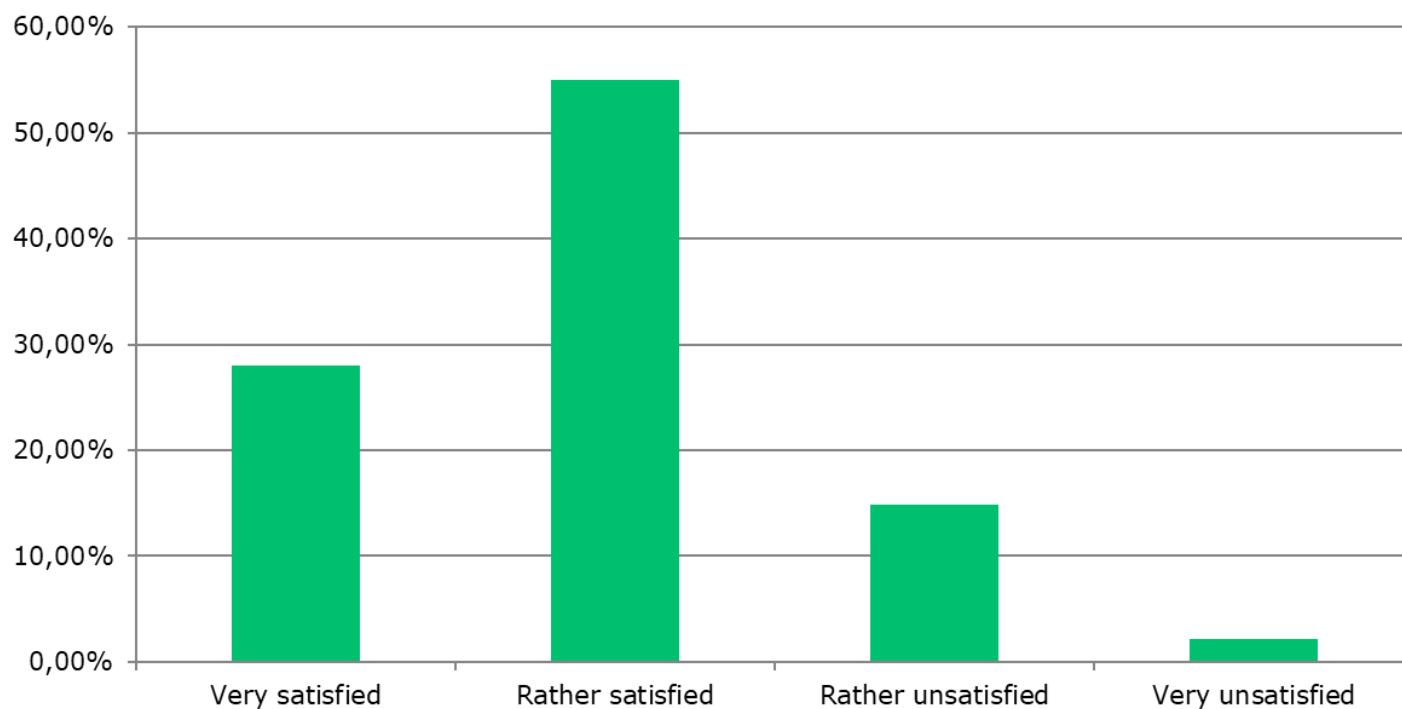




EXTRACURRICULAR ACTIVITIES sector (Nicole Stylianidou)



What is your overall satisfaction with the offer of the extracurricular activities? (229 answered)

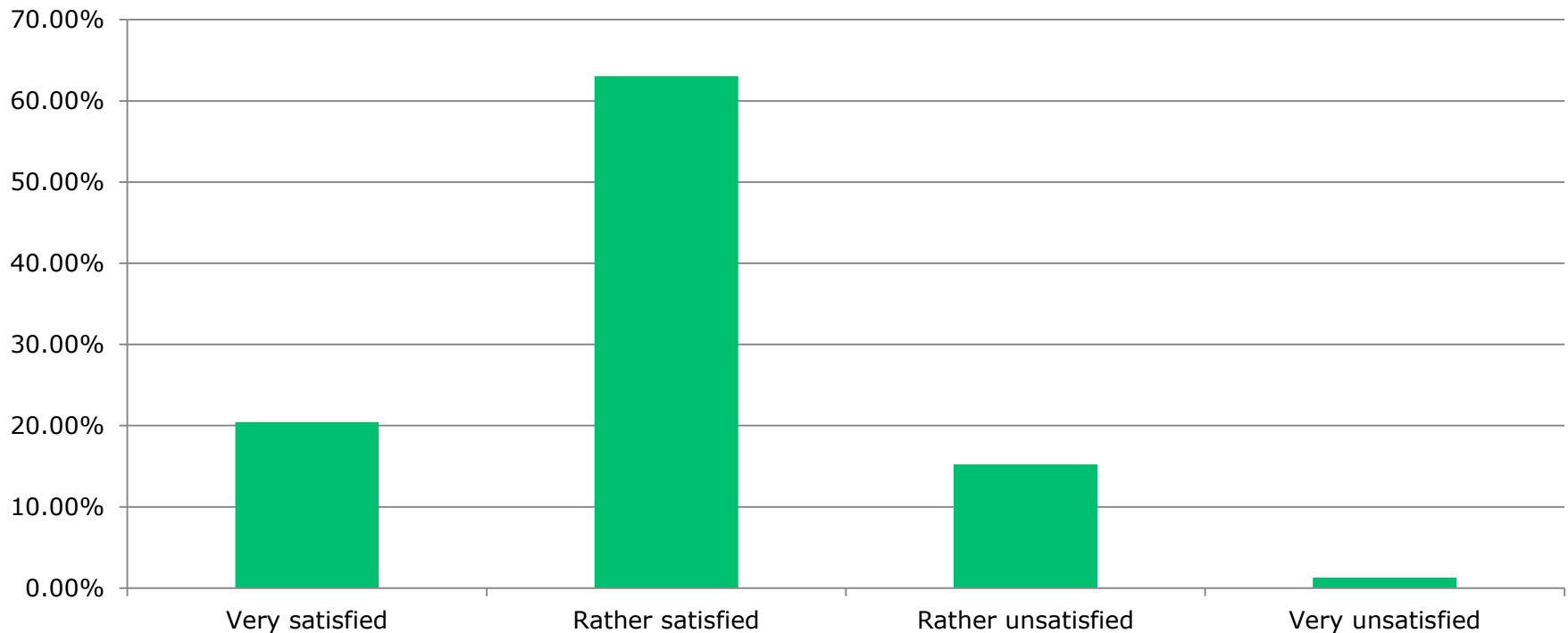




EXTRACURRICULAR ACTIVITIES sector (Nicole Stylianidou)



What is your overall satisfaction with the prices for the extracurricular activities? (230 answered)

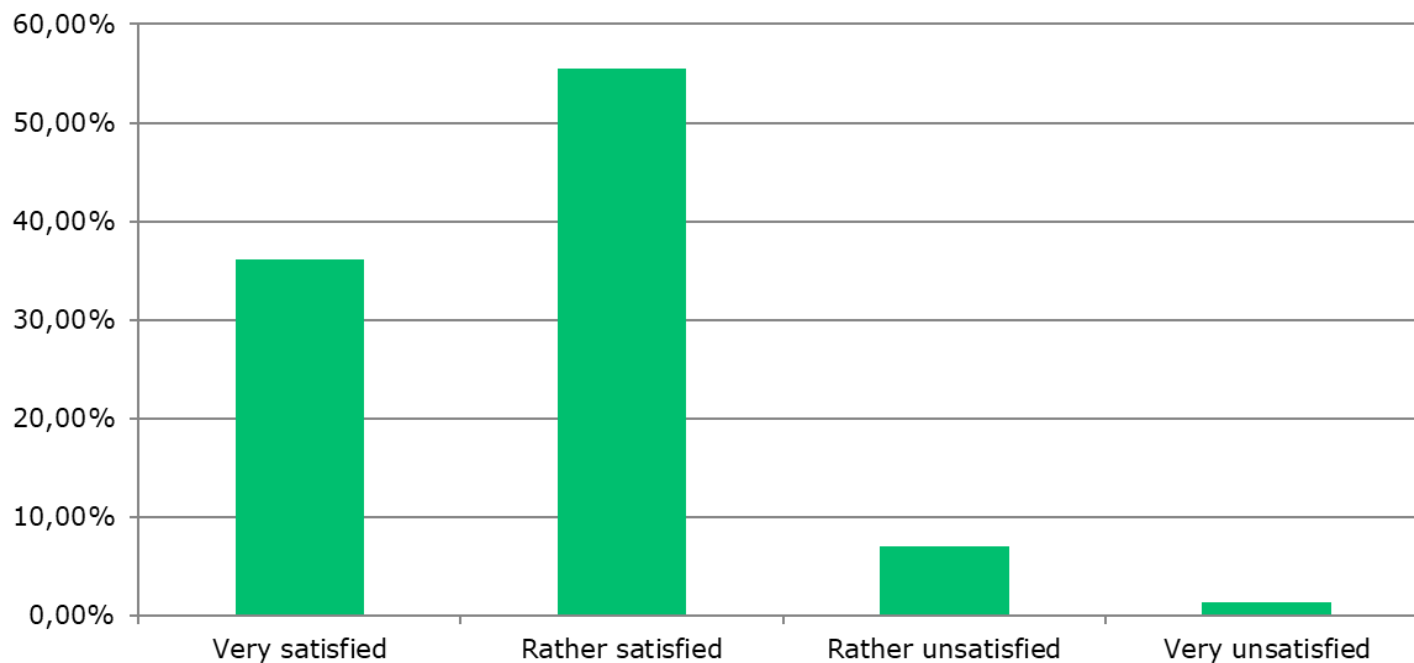




EXTRACURRICULAR ACTIVITIES sector (Nicole Stylianidou)



What is your overall experience with the APEEE office
(attentiveness to children's needs, responding to parent
enquiries, solution providing, etc.)? (227 answered)





EXTRACURRICULAR ACTIVITIES sector (Nicole Stylianidou)



The detailed results of the satisfaction survey are available on the APEEE website:

<https://apeeeb3.be/article/extracurricular-activities-satisfaction-survey>.



EXTRACURRICULAR ACTIVITIES sector (Nicole Stylianidou)



MAIN PRIORITIES FOR 2020:

- **New FAQ section** – answering to parents' questions
- **Extracurricular Activities satisfaction survey** – follow-up on results, including specific remarks and complaints
- **Review of an annual programme** for activities and continue the shift started in 2016 to **offer activities to develop 21st century skills** (ICT, Media, coding and robotics)
- **Review of the Pricing Policy**
- **Application of Extracurricular Activities Regulation** and further finetuning
- **Improve day-to-day functioning** of the service to the benefit of pupils, parents and school



Votes

9.40 – 9.45pm	Approval of the 2018-2019 General Report
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ELECTIONS FOR 5 VACANT POSITIONS IN THE BOARD 9:45 – 10:00 pm

Presentation of the 5 candidates

Online vote



Elections of five (5) new Board members –

Candidates' presentation (in the order of submission of their applications)

1. Gerard PAYNE
2. Carlo CHEMALY
3. Anastassios PAPADOPOULOS
4. Nicole STYLIANIDOU
5. Koen NOMDEN



CANDIDATE FOR THE ADMINISTRATIVE BOARD DIRECTLY ELECTED AT THE GENERAL MEETING



SECTION: Anglophone

First Name: GERARD

Name: PAYNE

Child(ren) in: S2 EN b

Nationality: British & Irish

Profession: Former UK Civil Servant



Motivation: Because of the way the European Schools and the Parents Associations are set up it is incumbent on parents to offer whatever time they can to help run APEEE activities, I have always been happy to volunteer my services and time to help in whatever way I can. It is a pleasure to be allowed to be involved in the running of the APEEE & school in this way. I have been a class rep since Mat 1, the EN Primary rep on the APEEE Administration Council and since 2018 an elected Board Member and Treasurer of the APEEE. I also head the I.T. Working Group and since November 2019 have been (temporary) Vice President Administration. I am also the APEEE's Financial Representative for SPRINGFEST. I offer my time to be re-elected to the Board and continue to help as required. Thank you.

APEEE BXL III - General Meeting 3 Feb 2020



CANDIDATE FOR THE ADMINISTRATIVE BOARD DIRECTLY ELECTED AT THE GENERAL MEETING



SECTION: FR **Prénom:** Carlo R. **Nom:** CHEMALY

Enfant(s) en : M1 et P2

Nationalité: BE

Profession: Employé à l'Agence Exécutive pour la Recherche

Motivation:

Je suis intéressé à être au Conseil d'Administration afin de suivre à l'activité de l'APE et l'aider à soutenir l'école dans laquelle grandiront nos enfants.

Représentant de classe depuis plus de 3 ans, et participant au Conseil d'Education Mat / Prim, j'ai eu le temps d'apprendre divers éléments du fonctionnement de l'école et de l'APE. J'ai du plaisir à représenter les parents en assurant le lien entre eux et l'école. Je serai heureux d'également contribuer au CA de l'APE, en apportant mes capacités de compréhension, de synthèse et de dialogue constructif.





CANDIDATE FOR THE ADMINISTRATIVE BOARD DIRECTLY ELECTED AT THE GENERAL MEETING



SECTION:

Greek

First Name:

Anastassios

Name:

PAPADOPOULOS

Child(ren) in: One daughter in S5 ELc

Nationality: Hellenic

Profession: Legal Adviser in the Council of the European Union

Motivation:

I have decided to apply for re-election to the APEEE Board after bringing forward and promoting since 2016 an ambitious agenda for modernising our Association's structures and making its manner of working more efficient. In my capacity as President of the Association, I expressed determination to keep our school united in its diversity in response to all challenges. I have led initiatives in many fields, which decidedly put our school back on track, making it more transparent and quality-oriented while shifting its focal points towards excellence and inclusiveness.

Implementing fully the agreed strategy, sustaining all achievements with additional work on several internal and school projects and other dossiers are all essential. This reality motivates me to ask for your renewed support and trust. A promising shared future is now so much more apparent!





CANDIDATE FOR THE ADMINISTRATIVE BOARD DIRECTLY ELECTED AT THE GENERAL MEETING



SECTION: EL

First Name: Nicole

Name: STYLIANIDOU

Child(ren) in: P1

Nationality: Cypriot

Profession: EC civil servant (DG AGRI)

Motivation:

I joined the APEEE Board as the nursery school representative in October 2018 with the objective of contributing to the collective efforts to improve the APEEE services.

I'm very active in a number of different groups and initiatives including the canteen and IT working groups and since March 2019 I'm responsible for the working group on extracurricular activities. I would like to seek your support in order to continue my active engagement with the APEEE Board and to work further on the projects I've been involved with, in particular the cafeteria renovation and the canteen self-service as well as improving the extracurricular activities service.

Merci d'avance pour votre soutien!



APEEE BXL III - Ixelles - General Meeting on 3 February 2020



CANDIDATE FOR THE ADMINISTRATIVE BOARD DIRECTLY ELECTED AT THE GENERAL MEETING

SECTION: NL

First Name: Koen

Name: NOMDEN

Child(ren) in: S3 NL (2 children, Amelie and Jonas)

Nationality: Dutch

Profession: Commission official DG EMPL

Motivation:

I have been a member of the APEEE Board since 2016, for 2 years as NL primary section representative and since early 2018 as elected member. I have been a class representative since 2010. Within the Board I first worked two years as active member of the APEEE Transport WG and the last two years as VP for educational affairs. I was section coordinator for Springfest in 2017-18. As VP for educational affairs I see it as my mission to coordinate the positions of the seven sections in educational matters and to communicate these in meetings with the school management. As a Board member I have a critical and constructive attitude in meetings in which I participate. I want to continue to contribute as an elected member to an APEEE at the service of pupils and parents. My main interest for the next two years will be in educational affairs.

Thank you for your support!



APEEE BXL III - Ixelles - General Meeting on 3 February 2020



Vote

10.00 pm

Vote



DRAFT DECISION AND MOTIONS

10:00 – 11:15 pm

Presentation of the texts (2')

Brief exchange (5'-8')

E-vote



DRAFT DECISION No 1 (by the APEEE Board)



Review of the Statutes

Following its decision of 19 November 2019 the Board proposes to the General Meeting of 3 February 2020 an amendment to the APEEE Statutes, namely **the deletion of paragraph 7 of Article 11**, which reads as follows:

"7. A Management Board member may not serve more than six consecutive years in total from the date of adoption of these statutes. The President's term is limited to a maximum of four consecutive years."

The existence of this paragraph in the Statutes could produce unnecessary interference to the smooth running of the APEEE in the event of a lack of qualified candidates to assume functions in the Board on a voluntary basis.

Therefore, the aim of this amendment is to ensure continuity of the association's work programme and to avoid any disruptions in the activities of the association.



DRAFT MOTION No 2 (by the APEEE Board)



APEEE New permanent posts

In accordance with Article 7(c) of the APEEE Statutes, the General Meeting is asked to approve the creation of two (2) full-time permanent posts:

- a) One for General Affairs (financial assistant/secretary) and
- b) One for the Extracurricular activities sector (administrative assistant).

These additional staffing requirements reflect the fact that the school's population has been steadily increasing over the years, meaning that APEEE staff involved in these departments have been increasingly stretched. This proposal is aimed at redressing this situation in a structural manner.

The Board's proposal for a motion seeks to guarantee business continuity and high quality in the provision of all APEEE Services, while meeting the new Belgian law requirements in the areas of safety and prevention. These positions have been filled to date through temporary contracts.

In practical terms, the first full-time post is necessary to perform the financial and secretarial tasks of the General Affairs sector, mainly for the Springfest and Students accounts. The staff member will be delegated the initiation of payments by following the principle of segregation of duties. In addition, he/she will act as communication interface with users of the services and APEEE prevention officer according to the new legal requirements.

The second full-time post in the extracurricular activities sector covers current permanent needs, inter-alia, communication with parents, planning of the activities, monitoring, supervision and quality control, etc. Moreover, the selected candidate will act as a back-up for the sector's manager or another staff member in case of absence.



DRAFT MOTION No 3 (by APEEE Board members: Ronald Albers and Adán Castillo Díaz)



Measures on inclusion and special education needs

The Parents of the European School of Brussels III (Ixelles)

CONSIDERING THAT,

The world is global and diverse in many aspects. At the school, every student has different sensibilities, capabilities and abilities and the European Schools should acknowledge this diversity and encourage inclusion in the broadest sense.

Parents Associations of other European Schools, in Brussels and abroad, already have working groups on inclusion and/or special education needs (SEN).

FURTHER CONSIDERING,

- That both, the EU and Members States are parties to the UN Convention on the Rights of Persons with Disabilities (UN Convention), and that its Article 24 provides the right to inclusive education.
- The work done by the European School system and the Sub-working Group on the UN Convention of the Secretariat-General of the European Union Schools, with the participation of:
 - ☐ education professionals; and
 - ☐ INTERPARENTS, the umbrella association for the Parent Associations of the European Schools.
- The series of measures for implementation to improve support provision and enhance inclusive quality education as approved by the Board of Governors of the European Schools(1) .

1. "Action Plan Educational Support and Inclusive Education" (2018-12-d-34-en-5, April 2019). Available in <https://www.eursc.eu/Documents/2018-12-D-34-en-5.pdf> drawing on Evaluation Report on the Implementation of the Educational Support Policy in the European Schools" (2018-09-D-53-en-4) and "Report on inclusive education in the European Schools" (2018-09-D-28-en-4). Both latter documents available in <https://www.eursc.eu/en/European-Schools/studies/educational-support>.



CALL UPON THE SCHOOL MANAGEMENT

- To implement the measures defined in the Board of Governors Action Plan within the deadlines imposed and to keep the school community informed of the progress;
- To ensure that all relevant information and procedures on inclusion and educational support is easily available to parents;
- To engage a in a fruitful dialogue with the APEEE on inclusion and SEN issues;
- To explore and develop further measures which could improve inclusion in the School in a broader sense.

CALL UPON THE APEEE TO

- Set up a Working Group on Inclusion and SEN;
- Provide the necessary resources or support needed;
- Follow the implementation by the School of the measures included in the Action Plan Educational Support and Inclusive Education; and to actively cooperate on those issues that might feel within its remit;
- Keep parents fully informed, assist them with issues of support and inclusion and promote information sharing and exchange of good practices across the European Schools’.



DRAFT MOTION No 4 (by APEEE Board members: Kamila Kaukiel, Jakub Nice, Adán Castillo Díaz)



Possibility to offer a lunch menu adapted to food allergies and intolerances

The number of children with any type of food allergy or food intolerances has increased in the last years. Already in 2009 the number of children with food allergies reached the 8% of the population in Belgium and the figure keeps increasing. Gluten, milk, nuts and egg are among the most frequent type of food allergies and intolerances. Mainly due to the limited size of the kitchen premises and the impossibility to have a separate space in order to avoid cross-contamination in the preparation of the lunch, the canteen does not currently provide any alternative menu to those children with special food requirements. This increasing problem has an impact in all the sections and ages, being particularly visible and relevant in the case of the youngest ones. The youngest students do not want to feel different, they just want to feel that they belong to their group and to eat with their classmates. Therefore, this is also an aspect of inclusion.

Therefore, in accordance with Article 7(h) of the APEEE BXL III Statutes, the APEEE Board is requested to mandate the Working Group "Canteen" to study in detail and explore potential options concerning the offering of a lunch menu adapted to food allergies and intolerances. The Working Group should report to the APEEE Management Board and the next General Meeting in early 2021 on the following issues:

- Availability of options to offer alternative menus tailored to various food requirements for health reasons;
- Potential financial impact and ways to absorb it;
- Organisational requirements related to potential outsourcing of some menus.

[https://www.health.belgium.be/sites/default/files/uploads/fields/fpshealth_theme_file/17794533/Allergies%20et%20pseudoallergies%20alimentaires%20\(août%202009\)%20\(CSS%208513\).pdf](https://www.health.belgium.be/sites/default/files/uploads/fields/fpshealth_theme_file/17794533/Allergies%20et%20pseudoallergies%20alimentaires%20(août%202009)%20(CSS%208513).pdf)

See also the article by AFSCA, Agence fédérale pour la sécurité de la chaîne alimentaire
<http://www.afsca.be/professionnels/publications/presse/2019/2019-07-03.asp>



DRAFT MOTION No 5 (by the EN section)



On community spirit in EEB3

"The APEEE Ixelles recognises the benefits of building and maintaining a strong community spirit within the EEB3 and is committed to continuing to contribute towards this goal. Maintaining regular contacts and creating opportunities for exchanges between staff, pupils and parents is central for developing a good understanding of how the school functions and how each party can contribute to its development and everyone's well-being.

Although a number of opportunities already exist within the school's formal and less formal structures (e.g. management committees, school events such as Springfest, school projects, and various meetings (parent/teacher meetings and information meetings on specific topics), the APEEE believes there is a need to further improve this, and seeks ways to improve the frequency and quality of contacts as well as communications between staff, pupils and parents.

In the light of school access issues and lessons learned from the organisation of various events on the school's premises, the APEEE calls for:

- a dialogue with the school on how to improve the community spirit in order to facilitate formal as well as informal contacts and exchanges between staff, parents and pupils



Votes

11.20 pm

Results of the
votes on
candidates and
motions



11.30 pm

End of the General Meeting



SPECIAL THANKS TO :
APEEE STAFF